



भारतीय प्रौद्योगिकी संस्थान पटना
INDIAN INSTITUTE OF TECHNOLOGY PATNA
 Bihta, Patna - 801106
www.iitp.ac.in

VACANCIES IN TECHNICAL & ADMINISTRATIVE CADRE

Advt. No.: IITP/RECT/001/2020

Date: 08.01.2020

Indian Institute of Technology Patna, an Institute of national importance, is looking for suitable Indian Nationals for appointment, on Direct Recruitment (regular) basis on the following post(s):

Sl. No.	Department/ Section	Name of Post(s)	No. of vacancies					Pay Levels (As per 7 th CPC)	Max. Age Limit	
			ST	SC	OBC (NCL)	EWS	UR			Total
01.	Technical	Junior Technical Superintendent	-	01	01	-	01	03	Level 6	32
02.		Junior Mechanic	-	-	01	01	-	02	Level 3	27
03.	Administration	Junior Superintendent	-	02	-	-	-	02	Level 6	32
04.		Junior Assistant	-	01	01	01	03	06*	Level 3	27
05.		Junior Attendant	-	-	01	-	01	02	Level 1	27
06.		Cook cum Caretaker	-	-	-	-	02	02	Level 1	27
Total			-	04	04	02	07	17		

*One Vacancy is earmarked for PwBD- OA, OAL, OL, BL & HH
 (OA=One Arm, OAL=One Arm and One Leg, OL=One Leg, BL=Both Leg, HH= Hearing Impaired)

PLEASE DOWNLOAD THE APPLICATION FORM ALONG WITH THIS ADVERTISEMENT FROM THE WEBSITE www.iitp.ac.in

The Institute follows reservation policy as per Gol norms. **Upper Age limit, qualification and experience for each post will be considered as on last date of submission of application form (i.e. 10.02.2020).** Relaxation in age will be given to eligible candidates as per Gol norms. Current Regular employees of CFTIs who are educationally qualified and otherwise eligible can be considered for the recruitment up to a maximum of 50 years of age.

The qualification & experience for the above post(s) are as under:-

Post Code 01	Junior Technical Superintendent – 03 (Level 6) (Category : UR-01, OBC(NCL)-01, SC -01)
Post Code 01(A)	Junior Technical Superintendent (Department of Chemical and Biochemical Engineering) – 02 (Level 6) (Category : OBC(NCL)-01, SC -01)
Essential Qualification and Experience	B. Tech. / B.E. or equivalent degree in Chemical Engineering/ Biochemical Engineering / Chemical Technology/ Mechanical Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree. OR 3-year Diploma in Chemical Engineering/ Biochemical Engineering / Chemical Technology/ Mechanical Engineering with relevant experience of six years after the diploma.

Desirable	Experience in premier educational institutions like IITs/IISERs/IISC/NITs and similar Govt. Institutions with good communication skills. Knowledge of computer applications.
Post Code 01(B)	Junior Technical Superintendent (Department of Humanities and Social Sciences) – 01 (Level 6) (Category : UR-01)
Essential Qualification and Experience	B. Tech./ B.E./ MCA or equivalent degree in Computer Science & Engineering/ Information Technology/ Electronics and Communication Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree in IT related skills like updating and installing software, taking care of network and hardware issues etc. OR 3-year Diploma in Computer Science & Engineering/ Information Technology/ Electronics and Communication Engineering with relevant experience of six years after the diploma in IT related skills like updating and installing software, taking care of network and hardware issues etc.
Desirable	Experience in premier educational institutions like IITs/IISERs/IISC/NITs and similar Govt. Institutions with good communication skills. Knowledge of computer applications.

Post Code 02	Junior Mechanic (Department of Mechanical Engineering)- 02 (Level 3) (Category : EWS-01, OBC(NCL)-01)
Essential Qualification and Experience	3-year Diploma in Engineering in appropriate discipline with relevant experience of two years after the diploma. OR ITI in appropriate trade with relevant experience of five years after the ITI certificate.
Desirable	Experience in premier educational institutions like IITs/IISERs/IISC/NITs and similar Govt. Institutions with good communication skills. Knowledge of computer applications.

Post Code 03	Junior Superintendent - 02 (Level 6) (Category : SC-02)
Essential Qualification and Experience	Bachelor's Degree (10+2+3 pattern) or equivalent in any discipline with relevant experience of four years in the field of administration/ academic administration after the qualifying degree. For applicants with Master's degree, duration of 2 (two) years would be counted towards experience. Knowledge of computer applications is must.
Desirable qualification	Knowledge of Central Government rules and practices (FR, SR, GFR etc). Experience in premier educational institutions like IITs/IISERs/IISC/NITs and similar Govt. Institutions with good communication skills.

Post Code 04	Junior Assistant - 06 (Level 3) (Category : UR-03, EWS-01, SC-01, OBC(NCL)-01)
Post Code 04(A)	Junior Assistant (Sanitary)- 01 (Level 3) (Category : UR-01)
Essential Qualification and Experience	Bachelor's Degree or equivalent in any discipline with Diploma in Sanitation/ Public Health/ Sanitary Inspectors' Course or equivalent from a recognized institution. Period of diploma/ Sanitary Inspector's course should be of minimum one year which would be counted towards experience.
Desirable	Experience in IITs/ Premier Educational Institutes like IITs/IISERs/IISC/NITs and similar Govt. Institutions. Working knowledge of computer applications.

Post Code 04(B)	Junior Assistant (General Administration)- 05 (Level 3) (Category : UR-02, EWS-01, SC-01, OBC(NCL)-01)* *(One Vacancy is earmarked for PwBD- OA, OAL, OL, BL & HH)
Essential Qualification and Experience	Bachelor's Degree or equivalent in any discipline with 01 year of post-qualification relevant work experience in establishment matters/ purchase/ account/audit/academic/hospitality etc. Knowledge of computer applications
Desirable	Experience in IITs/ Premier Educational Institutes like IITs/IISERs/IISC/NITs and similar Govt. Institutions. Working knowledge of computer applications, noting, drafting and shorthand.

Post Code 05	Junior Attendant - 02 (Level 1) (Category :UR-01, OBC(NCL) -01)
Essential Qualification and Experience	10 th Pass with one year training/ experience in office assistance.
Desirable	Experience in IITs/ Premier Educational Institutes like IITs/IISERs/IISC/NITs and similar Govt. Institutions.

Post Code 06	Cook cum Caretaker - 02 (Level 1) (Category :UR-02)
Essential Qualification and Experience	10 th Pass with one year training/ experience in relevant trade.
Desirable	Experience in IITs/ Premier Educational Institutes like IITs/IISERs/IISC/NITs and similar Govt. Institutions. Experience of management and assistance in high profile events.

General Information:

1. For downloading the application form, please visit our website: www.iitp.ac.in Application in the prescribed form only will be considered.
2. The Institute reserves the right to place a reasonable limit on the total number of candidates to be called for test/interview. Fulfillment of the prescribed essential and /or desirable qualifications per-se will not entitle a candidate automatically to be called for test/ interview.
3. Institute reserves the right to increase or decrease the number of vacancies advertised as per need or cancel the advertisement itself in Toto or partially without any further notification or assigning any reason.
4. Degrees as referred above are those, which have been awarded by recognized University/Institution.
5. Employees of Govt./ Semi Govt. Organization/ Autonomous bodies should submit their application through proper channel.
6. Application forwarded through proper channel must have annexed to it integrity certificate/ vigilance clearance certificate. The institute reserves the right to seek further details from the concerned department.
7. The institute reserves the right to relax any of the qualification/experience/ age bar in exceptional cases, or in case of person already holding analogous positions in Government/ University/ Research Institution/ Industry.
8. Higher start in prescribed pay level may be considered for exceptionally deserving candidates.
9. Age relaxation for SC, ST, OBC, Ex servicemen and Divyang candidates against reserved posts shall be admissible as per Government of India norms.

10. Reservation for SC/ST/OBC/EWS/Ex Serviceman/ Persons with disabilities will be exactly as per Govt. of India rules.
11. OBC (NCL) certificate issued only on or after 01.04.2019 will be considered. OBC (NCL) certificate has to be either submitted with application form or produced during the time of document verification for availing age relaxation/ reservation under OBC (NCL) category.
12. No TA will be paid for written/trade test.
13. All posts are on probation for a period of 02 years. After the completion of probation period, the employees may be confirmed in service or their probation may be extended depending on their performance. Further, they can be transferred to any section/unit as per specific requirement within the Institute.
14. The candidates applying for more than one post must submit their separate application form for each post and send them **in separate covers super-scribing the post applied for.**
15. The complete postal address (including telephone/ Fax/ **Mobile No.** and **E-mail** address) of the present employer mentioning the name of the organization and whether the organization is a Govt./ Semi Govt./ Autonomous/ Public Sector Undertakings/ Private Sector should be indicated in the Application form.
16. Fee payable through SBI i-collect for different posts is as under:

Post Code : 01 & 03	Group B (Level 6 to 9)	Other than SC/ST/PwBD/Women	Rs. 500.00
		For SC/ST/PwBD/Women	Nil
Post Code: 02, 04, 05 & 06	Group C (Level up to 5)	Other than SC/ST/PwBD/Women	Rs.300.00
		For SC/ST/PwBD/Women	Nil

17. Application completed in all respect along with self-attested copies of certificates/testimonials of qualification, experience, caste, PwBD (if applicable) and **proof of payment of fees through SBI i-collect** should be sent by hand or by speed post or by registered post to **“Deputy Registrar (Admin.), IIT Patna, Bihta, Patna – 801 106”** on or before the last date, which is **10.02.2020**
18. Canvassing in any form/ bringing in any influence political or otherwise will be treated as a disqualification for the post. **“INTERIM ENQUIRY WILL NOT BE ENTERTAINED”**.
19. Incomplete application or application without self-attested copies of certificate or without mentioning the post applied for or received after the last date are liable to be rejected. Interim correspondence will not be entertained and replied to.
20. Any dispute with regard to the selection/ recruitment process will be subject to court/ tribunals having jurisdiction over Patna.

Advt. No. IITP/RECT/001/2020 Date : 08.01.2020



U.S.P.
08/01/2020
Registrar