

**PARLIAMENT OF INDIA**  
**(Recruitment Branch, Lok Sabha Secretariat)**

**APPLICATION FORMAT**

Roll No.

(To be filled in by RB)

*[For the post of Security Assistant Grade-II (Technical)]*

*Affix recent  
attested passport  
size photograph*

1. Name (in Block Letters) : \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Mother's Name : \_\_\_\_\_
4. Nationality : \_\_\_\_\_
5. Address
  - (a) For communication : \_\_\_\_\_  
\_\_\_\_\_
  - (b) Permanent : \_\_\_\_\_  
\_\_\_\_\_
6. Present office address : \_\_\_\_\_  
\_\_\_\_\_
- Telephone/Mobile No. : \_\_\_\_\_ e-mail: \_\_\_\_\_
7. (a) Date of Birth : \_\_\_\_\_  
(b) Age as on 30.01.2020 : \_\_\_\_\_(years)\_\_\_\_\_ (months)\_\_\_\_\_ (days)
8. Date of superannuation : \_\_\_\_\_(month)\_\_\_\_\_ (year)
9. Category (SC/ST/OBC/EWS/GEN) : \_\_\_\_\_

10. Details of service (please attach separate sheet, if required) :

Sl. No.	Name of the Organisation	Post held	Scale of pay#		Served From - To	Length of service	Whether regular or not	Nature of duties performed
			Pre-revised	Revised				
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)

# Details of revised/re-structured scale (s) of pay prior to 01.01.2016 or thereafter.

During the eligibility period:

Post held	Basic pay	Grade Pay	Level in Pay Matrix	Served From _____ To _____

11. Educational qualifications (including professional/ technical qualifications, if any):  
(Please attach separate sheet, if required).

Sl. No.	Exam passed	Institute/ University	Subjects studied	Year of passing	% of marks

12. Any other relevant information : \_\_\_\_\_  
(please attach separate sheet, \_\_\_\_\_  
if required) \_\_\_\_\_

13. **DECLARATION :**

I declare that I fulfil the eligibility conditions as per the O.M. No. RB011/19/2019-R.B dated 31.12.2019 and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility conditions according to the requirements mentioned in the said O.M., my candidature/appointment is liable to be cancelled/terminated.

**Signature of the candidate**

**Place:**

**Date:**

**VIGILANCE AND INTEGRITY CERTIFICATE**

**(To be given by the Head of Office of the applicant)**

1. It is certified that the particulars furnished by the applicant are correct. She/He possesses the required Technical Experience and this has been certified in the enclosed proforma.
2. It is certified that no disciplinary/vigilance case is pending against the applicant and she/he is clear from the vigilance angle.
3. Her/his integrity is certified.
4. It is certified that no minor/major penalties have been imposed on the applicant during the last ten years.
5. Copies of Annual Confidential Reports/Annual Performance Appraisal Reports for the last 5 years are enclosed.
6. It is certified that in the event of selection, the officer will be relieved of her/his duties immediately and she/he shall not be allowed to withdraw the candidature.

Signature of the forwarding authority

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

**Note:**

*Application form not accompanied by complete and up-to-date attested copies of ACRs/APARs for the last five years (in case the actual service of a candidate is less than 05 years, the actual completed years of service) alongwith Vigilance and Integrity Certificate and Experience Certificate (enclosed Proforma) will be summarily rejected and no correspondence relating thereto will be entertained.*

**EXPERIENCE CERTIFICATE**

This is to certify that Ms./Smt./Shri \_\_\_\_\_ Designation \_\_\_\_\_ is  
 (Name of the Candidate)  
 working in \_\_\_\_\_  
 (Name of the Organization)

2. During her/his service in \_\_\_\_\_ she/he gained 'Technical'  
 Experience in handling/installation/maintenance of :-

Field		Yes*	No*
(i)	Microprocessor based access control system		
(ii)	CCTV system		
(iii)	Anti-sabotage equipment		
(iv)	Computer controlled radio communication system		
(v)	Electronics instruments		
(vi)	Latest computer operating system in LAN/WAN environment		
(vii)	Handling of UNIX/AIX etc. based main frame server with wide area network		
(viii)	Visual basic and crystal reports		

\* Please write 'Yes' or 'No' (as the case may be) in the appropriate column against each field

PLACE:

Date:

(SIGNATURE OF THE COMPETENT ISSUING AUTHORITY)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Office Name, Address and Official Stamp/Seal: \_\_\_\_\_

\_\_\_\_\_