

APPENDIX-II
SCHEME AND SUBJECTS FOR THE EXAMINATION

1. Asst. Manager (Quality Control)

ITEM GRID AND SYLLABUS:

GRID	TOTAL NUMBER OF QUESTIONS
Technical	25
Aptitude	25
English	50
General Studies	50
Basic Computer Knowledge	50
TOTAL MARKS	200

DETAILED SYLLABUS INDICATED BELOW.

TECHNICAL

- Botany
- Chemistry
- Zoology
- Agriculture
- Biochemistry
- Biotechnology
- Microbiology

APTITUDE

- Percentage
- Average
- Simple & Compound Interest
- Profit & Loss
- Time & Work
- Time & Distance
- Probability
- Mirror & Water Image
- Cubes & Dice
- Relationship
- Coding-Decoding
- Age Calculation

Prml-

ENGLISH

- Verb
- Adverb
- Preposition
- Synonyms
- Antonyms
- Sentence rearrangements
- Fill in the blanks with articles
- Error Correction
- Passage

GENERAL STUDIES

- Current National events - General
- Current National events - Odisha
- History & Geography of Odisha
- Indian Polity -General
- Indian Polity -Odisha
- General Science
- Indian Economy
- Defence

BASIC COMPUTER KNOWLEDGE

- Microsoft Word
- Microsoft Excel
- Internet
- Computer Fundamentals
- Abbreviations

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2. Quality Analyst (Q.A.)

ITEM GRID AND SYLLABUS:

GRID	TOTALNUMBER OF QUESTIONS
Technical	25
Aptitude	25
English	50
General Studies	50
Basic Computer Knowledge	50
TOTAL MARKS	200

DETAILED SYLLABUS INDICATED BELOW

TECHNICAL

Basic Knowledge in the following subjects

- Botany
- Chemistry
- Zoology
- Agriculture
- Biochemistry
- Biotechnology
- Microbiology

APTITUDE

- Percentage
- Average
- Simple & Compound Interest
- Profit & Loss
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- Time & Distance
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BASIC COMPUTER KNOWLEDGE

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3. Junior Accountant

ITEM GRID AND SYLLABUS:

GRID	TOTAL NUMBER OF QUESTIONS
Technical	25
Aptitude	25
English	50
General Studies	50
Basic Computer Knowledge	50
TOTAL MARKS	200

DETAILED SYLLABUS INDICATED BELOW.

TECHNICAL

- Income-tax Law and Practice
- GST and Indirect Taxes
- Computerized Accounting
- Fundamentals of Financial Management & Accounting
- Banking and Insurance Management
- Auditing and Corporate Governance and Accounting Standard

APTITUDE

- Percentage
- Average
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- Profit & Loss
- Time & Work
- Time & Distance
- Probability
- Mirror & Water Image
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- Relationship
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GENERAL STUDIES

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BASIC COMPUTER KNOWLEDGE

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Mr

4. Junior Assistant

5. SA-cum-DEO

ITEM GRID AND SYLLABUS:

GRID	TOTAL NUMBER OF QUESTIONS
Aptitude	35
Reasoning	15
English	50
General Studies	50
Basic Computer Knowledge	50
TOTAL MARKS	200

DETAILED SYLLABUS INDICATED BELOW.

APTITUDE

- Percentage
- Average
- Simple & Compound Interest
- Profit & Loss
- Time & Work
- Time & Distance
- Probability

REASONING

- Mirror & Water Image
- Cubes & Dice
- Relationship
- Coding-Decoding
- Age Calculation

ENGLISH

- Verb
- Adverb
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GENERAL STUDIES

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BASIC COMPUTER KNOWLEDGE

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