



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR  
PURBA MEDINIPUR:: TAMRALIPTA

Engagement Notice No. 322/APPT-2/RECR/ NCLP/DMPM

Dated: 16/01/2020

Applications are invited from Indian citizens through the website: <http://purbamedinipur.gov.in/Recruitment-NEW.htm> for filling up following posts under different NCLP School run by Shishu Shramik Unnayan Samity (NCLP), Purba Medinipur District. The posts are purely contractual in nature and initial engagement will be made for 01 (one) year which may be renewed as per satisfactory performance of the incumbent. Selection will be made on the basis of written examination followed by computer test and viva voce.

**The details of the post are given below:-**

Post Name	Number of Post	Application Criteria
Volunteer Teacher	TOTAL- 10	i) Any <u>Graduate</u> from any recognised university with 50% marks. ii) Age limit- <u>21-40 years</u> . iii) Age relaxation 5 years for SC, ST, & existing peon and 3 years for OBC candidates. iv) 5% relaxation of marks for SC/ST/OBC candidate & for existing staff belonging to same school. v) Should be resident of the <u>Block / Municipality</u> area concerned where the NCLP School is situated. vi) Contractual Honorarium: Rs.7000.00 per month.
Volunteer Clerk- cum- Record keeper	TOTAL- 30	i) Any <u>graduate</u> from any recognised university with <u>45% marks</u> . ii) Having at least 01(one) year Diploma /Degree course in Computer Application from Govt. register institute. iv) Age limit- <u>21-40 years</u> . v) Should be local resident of the Purba Medinipur District. vi) Contractual Honorarium: Rs.5000.00 per month.

**General information for the Applicants / Candidates**

1. Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. If the online application detail submitted by the applicant differs with the original testimonials, that application shall be liable to be cancelled. Multiple submission of application may lead to cancellation of application.
2. Application once submitted shall be treated as final. No request for change in application form will be entertained after the submission of application. The candidates are advised to check the entries made against each column thoroughly before submission of application.
3. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
4. The essential qualifications mentioned are the minimum and more possession of the same does not entitle the candidate to claim selection. All the qualification must be completed on or before the last date of online application.
5. **Hard copy/ print copy of the online registration form (printed within the last date of on-line application), should be retained by all applicants for documents verification purpose. Without registration form, no candidates will be entertained for original testimonials verification by the authority. No need to send Hard copy / Printed copy of the online registration form by post.**

6. On-line registration no. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration number in future.
7. Eligible candidates should apply online in the prescribed format as given in the website from **03.02.2020 to 14.02.2020 by 5.00 PM.**
8. **Total nos. of eligible application is to be sorted out post wise category wise & school wise Etc. through scrutiny & verification of each application.**
9. **By using "SMS" mode operation the eligible candidates will be called for along with the documents for verification initially to the end of concerned SDOs.**
10. Final selection will be made on the basis of total marks obtained in Written Test, Computer Text and Personal Interview.
11. The short listed candidates for interview should bring the document in original and self -attested photocopies (for submission) in respect of identity proof, academic qualification, age proof, certificate on knowledge in computer and experience certificate for verification.
12. Canvassing in any form is strictly prohibited and may result in cancellation of candidature.
13. The selection committee reserves the right in all circumstances for any modification if required.
14. For future details assistance the candidates may contact the following number on any working day from 11.00 a.m. to 4.00 p.m., contact no. 9002901565 or follow [www.purbamedinipur.gov.in](http://www.purbamedinipur.gov.in) for updated information.
15. The decision of the Competent Authority regarding the recruitment is final.
16. No TA / DA will be provided for attending the selection Test.
17. The undersigned reserves the right to cancel this Advertisement and or the connected engagement process at any time without furnishing any reason.

**Syllabus of Examination:-**

A) Syllabus for Written Exam & Viva Voce for Engagement of Contractual a Volunteer Teacher. (All questions should be made in Bengali & English)

1) Syllabus (Written Exam)	Nos. of Question(MCQ)			Total Full Marks	Time Allotted for Written Exam
	Question	Type	Mark		
1) General Knowledge	20 Nos.	MCQ	@ 1Mark each	20 Marks	1 Hours 30 minutes
2) General English English Grammar (Madhyamik Standard preferably on simple make sentence, translation to English, voice change, synonyms, antonyms+ Articles, etc.)	25 Nos.	MCQ	@ 1Mark each	25Marks	
3) Arithmetic (Madhyamik Standard).	25 Nos.	MCQ	@ 1Mark each	25 Marks	
4) Bengali Grammer (Madhyamik Standard preferably on correct/ incorrect Spellings, Sandhi, Karak, Padyantar, Opposite words, Synonyms, etc.)	20 Nos.	MCQ	@ 1Mark each	20 Marks	
<b>written Exam Total</b>				<b>90 marks</b>	
2) Viva Voice for above staff				<b>10 Marks</b>	
<b>GRAND TOTAL OF WRITTEN EXAMINATION &amp; VIVA VOCE</b>				<b>100 marks</b>	

B) Syllabus for Written Exam, Computer Test & Viva Voce for Engagement of Contractual Volunteer Clerk cum Record Keeper. (All questions should be made in Bengali & English)

1) Syllabus (Written Exam)	Nos. of Question(MCQ)			Total Full Marks	Time Allotted for Written Exam
	Question	Type	Mark		
1) General Knowledge	20 Nos.	MCQ	@ 1Mark	20 Marks	1 Hours 15 minutes
2) General English English Grammar (Madhyamik Standard preferably on simple make sentence, translation to English, voice change, synonyms, antonyms+ Articles, etc.)	20 Nos.	MCQ	@ 1Mark	20 Marks	
3) Arithmetic (Madhyamik Standard).	15 Nos.	MCQ	@ 1 Mark	15 Marks	

4) Bengali Grammer (Madhyamik Standard preferably on correct/ incorrect Spellings, Sandhi, Karak, Padyantar, Opposite words, Synonyms, etc..)	15 Nos.	MCQ	@ 1 Mark	15 Marks
<b>written Exam Total</b>				<b>70 marks</b>
2) Computer Test				<b>20 Marks</b>
3) Viva Voice				<b>10 Marks</b>
<b>GRAND TOTAL OF WRITTEN EXAM, COMPUTER TEST &amp; VIVA VOCE</b>				<b>100 marks</b>

Applicants are requested to visit [www.purbamedinipur.gov.in](http://www.purbamedinipur.gov.in) at the URL "On-line recruitment" for online applications and URL "Recruitment" for information / instruction issued from time to time.

↓ 15/11/20  
District Magistrate  
&

Chairman  
Shishu Shramik Unnayan Samity (NCLP)  
Purba Medinipur

Engagement Notice No. 322...../1(40)/APPT-2/RECR/ NCLP/DMPM

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**Copy forwarded for information and wide publication to:-**

- 1-4) The Additional District Magistrate – General / Land & Land Reforms /Development / Treasury, Purba Medinipur District.
- 5) The Chief Medical Officer of Health, Purba Medinipur District.
- 6-9) The Sub Divisional Officer- Tamluk / Contai / Egra / Haldia Sub-Division.
- 10) The Deputy labour commissioner, Haldia Purba Medinipur
- 11-36) The Block Development Officer, (All)..... Purba Medinipur. .
- 37) The DIO, NIC, Purba Medinipur with a request to publish in the District Website.
- 38) The District Information & Cultural Officer, Purba Medinipur.
- 39) C.A to the Sabhadhipati , Purba Medinipur Zilla Parishad.
- 40) C.A to District Magistrate, Purba Medinipur.

↓ 15/11/20  
District Magistrate  
&

Chairman  
Shishu Shramik Unnayan Samity (NCLP)  
Purba Medinipur