



भारत सरकार,  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
कार्मिक एवं प्रशिक्षण विभाग,  
कर्मचारी चयन आयोग,  
ब्लॉक सं-12, केन्द्रीय कार्यालय परिसर,  
लोधी रोड, नई दिल्ली-110003.

Government of India,  
Ministry of Personnel, Public Grievances  
& Pensions,  
Department of Personnel and Training,  
Staff Selection Commission,  
Block No. 12, CGO Complex, Lodhi  
Road, New Delhi - 110003.

## Notice

### Sub-Inspector in Delhi Police, CAPFs and Assistant Sub-Inspector In CISF Examination, 2019

Submission of online applications: 17-09-2019 to 16-10-2019

Last date for receipt of applications: 16-10-2019 (17:00)

Last date for making online fee payment: 18-10-2019 (17:00)

Last date for generation of offline Challan: 18-10-2019 (17:00)

Last date for payment through Challan (during working hours of Bank): 19-10-2019

Date of Computer Based Examination (Paper-I): 11-12-2019 to 13-12-2019

Date of Paper-II: to be notified later

**F.No.3/6/2019-P&P-II:** The Staff Selection Commission will hold an Open Competitive Computer Based Examination for Recruitment of Sub-Inspector (SI) in Delhi Police, Central Armed Police Forces (CAPFs) and Assistant Sub-Inspector (ASI) in CISF. Departmental candidates amongst Constables, Head Constables and Assistant Sub-Inspector of Delhi Police with minimum three years service, who shall not be more than 30 years (33 years for OBC and 35 years for SC/ ST) of age, may also apply for filling up of Departmental Vacancies of Sub-Inspector (Executive)-Male. The details of the posts are as under:

1.1 **Sub-Inspector (GD) in CAPFs:** The post carries pay scale of Level-6 (Rs.35,400-1,12,400/-) and is classified as Group "B" (Non-Gazetted), Non-Ministerial.

1.2 **Sub Inspector (Executive) - (Male/ Female) in Delhi Police:** The post carries pay scale of Level-6 (Rs.35,400-1,12,400/-) and is classified as Group "C" (Non-Gazetted) by Delhi Police.

1.3 **Assistant Sub-Inspector (Executive) in CISF:** The post carries pay scale of Level-5 (Rs.29,200-92,300) and is classified as Group "C" (Non-Gazetted).

## 2. **Vacancies:**

2.1. Vacancies will be determined in due course. Updated vacancy position will be uploaded on the website of the Commission from time to time (<https://ssc.nic.in> >Candidate's Corner > Tentative Vacancy).

2.2. Candidates selected for appointment for posts of SI in CAPFs and ASI in CISF are liable to serve anywhere in India.

## 3. **Reservation and suitability of Posts:**

3.1. Reservation for Scheduled Castes (SC)/ Scheduled Tribes (ST)/ Other Backward Classes (OBC)/ Economically Weaker Sections (EWS) etc would be as determined and communicated by the Indenting Ministries/ Departments/ Offices, as per extant Government Orders.

3.2. For the post of Sub-Inspector in Delhi Police, reservation is available for ex-servicemen and special categories of ex-servicemen as detailed below:

3.2.1. Out of the quota meant for ex-servicemen, 50% of such quota will be reserved for the following categories of ex-servicemen:

3.2.1.1. Having served in the Special Force/ NSG (Special Action Group), or

3.2.1.2. Having received QI “Qualified Instructors” grading in the commando course, or

3.2.1.3. Officers from the Navy/ Air Force who have worked in the specialized commando type units.

3.2.2. In case sufficient number of Ex-servicemen candidates under categories at 3.2.1.1, 3.2.1.2 and 3.2.1.3 are not available, the unfilled vacancies will be filled from amongst other available ex-servicemen candidates.

4. **Nationality/ Citizenship:** A candidate must be either:

4.1. a citizen of India, or

4.2. a subject of Nepal, or

4.3. a subject of Bhutan, or

4.4. Provided that a candidate belonging to categories 4.2 and 4.3 above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

4.5. A candidate in whose case a certificate of eligibility is necessary will be admitted to the examination but the offer of appointment will be given only after the necessary eligibility certificate has been issued to him by the Government of India.

5. **Age Limit:**

5.1. Age limit of the candidates should be from 20 to 25 years as on **01.01.2020**.

5.2. Permissible relaxation in upper age limit prescribed under Para 5.1 above and category codes for claiming age relaxation will be as follows:

| Code No.  | Category  | Age-Relaxation permissible beyond the upper age limit  |
|---|---|--|
| 01  | SC/ ST  | 5 years  |
| 02  | OBC   | 3 years  |
| 06  | Ex-servicemen (ESM)   | 3 years after deduction of the military service rendered from the actual age as on the closing date. |
| <b>For the posts of SI and ASI in CAPFs only (Category Code-07)</b> |   |  |
| 07  | Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 <sup>st</sup> January 1980 to 31 <sup>st</sup> December 1989. | 5 years  |
| <b>For ASI in CISF only (Category Codes-10 and 11)</b>              |   |  |
| 10  | Central Govt. Civilian Employees who have rendered not less than 3 years regular and continuous service as on closing date  | Up to 40 years of age  |

|  |   |                       |
|--|---|-----------------------|
| 11   | Central Govt. Civilian Employees (SC/ ST) who have rendered not less than 3 years regular and continuous service as on closing date | Up to 45 years of age |
| <b>For Group 'C' Posts only (Category Codes-12 and 13)</b>   |   |                       |
| 12   | Widows, divorced women and women judicially separated from their husbands and who are not re-married.                               | Up to 35 years of age |
| 13   | Widows, divorced women and women judicially separated from their husbands and who are not re-married. (SC/ ST)                      | Up to 40 years of age |
| <b>For Departmental candidates of Delhi Police against vacancies in Delhi Police only (Category Codes-17, 18 and 19)</b> |   |                       |
| 17   | Departmental Candidates (Unreserved) who have rendered not less than 3 years of regular and continuous service as on closing date.  | Up to 30 years of age |
| 18   | Departmental Candidates (OBC) who have rendered not less than 3 years of regular and continuous service as on closing date.         | Up to 33 years of age |
| 19   | Departmental Candidates (SC/ ST) who have rendered not less than 3 years of regular and continuous service as on closing date.      | Up to 35 years of age |

- 5.3. Candidates should note that the date of birth as recorded in the Matriculation/ Secondary Examination certificate or an equivalent certificate only will be accepted by the Commission for determining the age eligibility and no subsequent request for its change will be considered or granted.
- 5.4. Ex-servicemen (ESM) who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are not eligible for reservation in ESM category and fee concession. However, he/ she can avail the benefit of reservation as ex-serviceman for subsequent employment if he/ she immediately after joining civil employment, given self-declaration/ undertaking to the concerned employer about the date-wise details of applications for various vacancies for which he/ she had applied for before joining the initial civil employment as mentioned in the OM No. 36034/1/2014-Estt (Res) dated 14th August 2014 issued by DoP&T.
- 5.5. The period of "Call up Service" of an ex-serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation as per rules.
- 5.6. For any serviceman of the three Armed Forces of the Union to be treated as ex-serviceman for the purpose of securing the benefits of reservation, he must have already acquired the status of ex-servicemen at the relevant time of submitting his application for the Post/ Service or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the closing date for receipt of application (**i.e. 16-10-2019**). Such candidates must also acquire the status of an ex-serviceman within the stipulated period of one year from the closing date of receipt of application (**i.e. 16-10-2019**).

- 5.7. A Matriculate ex-serviceman (which term includes an ex-serviceman, who has obtained the Indian Army Special Certificate of education or the corresponding certificate in the Navy or the Air Force), who has put in not less than 15 years of service as on closing date with Armed Forces of the Union shall be considered eligible only for appointment to the Group “C” posts of SI in Delhi Police, and ASI in CISF against the posts reserved for ex-servicemen. Thus, those Non-Graduate ex-servicemen who have not completed 15 years of service as on the last date for receipt of applications are not eligible for any post.
- 5.8. **Explanation:** An ex-serviceman means a person:
- 5.8.1. Who has served in any rank whether as a combatant or non combatant in the Regular Army, Navy and Air Force of the Indian Union, and
- (i) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension, or
- (ii) Who has been relieved from such service on medical grounds attributable to Military service or circumstances beyond his control and awarded medical or other disability pension; or
- (iii) Who has been released from such service as a result of reduction in establishment.
- Or
- 5.8.2. Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity, and includes personnel of the Territorial Army, pension holders for continuous embodies service or broken spells of qualifying service;
- Or
- 5.8.3. Personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension.
- Or
- 5.8.4. Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14<sup>th</sup> April, 1987.
- Or
- 5.8.5. Gallantry award winners of the Armed forces including personnel of Territorial Army.
- Or
- 5.8.6. Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.
- 5.9. Age relaxation is not admissible to sons, daughters and dependents of ex-servicemen. Therefore, such candidates should not indicate their category as ex-servicemen.
- 5.10. The benefit of age relaxation available to Central Government Civilian Employees is not applicable to the post of Sub Inspector in Delhi Police.
- 5.11. OBC certificates issued by Government of National Capital Territory of Delhi (GNCTD) to candidates for OBCs listed by GNCTD but not included in Central list of OBCs will be accepted for the post of SI in Delhi Police only for reservation and age relaxation purposes. Such candidates will be treated as OBC only for the post of SI in Delhi Police and as UR for all other posts.

6. **Process of Certification and format of certificates:**

- 6.1. Candidates who wish to be considered against reserved vacancies or seek age-relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by concerned Regional/ Sub Regional Offices of the Commission at the time of document verification. Otherwise, their claim for SC/ ST/ OBC/ EWS/ ESM etc. status will not be entertained and their candidature/ applications will be considered under General (UR) category. The formats of the certificates are annexed. Certificates in any other format will not be accepted.
- 6.2. A person seeking appointment on the basis of reservation to OBC/ EWS must ensure that he/ she possesses the caste/ community certificate and does not fall in creamy layer on the crucial date. The crucial date for this purpose will be the closing date for receipt of applications **i.e. on 16-10-2019**.
- 6.3. Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority. Candidates are cautioned that they will be debarred from the examination conducted by the Commission in case they fraudulently claim the status of SC/ ST/ OBC/ EWS/ ESM/ Departmental candidates (of Delhi Police) etc.
- 6.4. Crucial date for claim of SC/ ST/ OBC/ EWS status will be the closing date for receipt of online applications **i.e. 16-10-2019**.

7. **Educational qualifications (as on 01-01-2020):**

- 7.1. **Educational Qualification for all posts is Bachelor's degree from a recognized university or equivalent.**
- 7.2. As per Ministry of Human Resource Development Notification dated 10.06.2015 published in the Gazette of India all the degrees/ diplomas/ certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grants Commission Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the Distance Education Bureau, University Grants Commission.
- 7.3. **Further, as per UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23.06.2017, under Part-I (2) (P), the programmes in engineering, medicine, dental, nursing, pharmacy, architecture and physiotherapy etc are not permitted to be offered under Open and Distance Learning mode.**
- 7.4. Candidates who have not acquired the educational qualification as **on 01-01-2020** will not be eligible and need not apply.
- 7.5. All candidates who are declared qualified by the Commission in Computer Base Examination will be required to produce all relevant Certificates in original such as Mark sheets/ Provisional Degree/ Diploma Certificate as proof of having acquired the minimum educational qualification on or before 01-01-2020 failing which the candidature of such candidates will be cancelled by the Commission. The candidates who are able to prove by documentary evidence that the result of the qualifying examination was declared on or before the cut-off date and he/ she has been declared passed will also be considered to have the required Educational Qualification.
- 7.6. **For the post of Sub Inspector in Delhi Police only:** Male candidates must possess a valid Driving License for LMV (Motorcycle and Car) on the date fixed for Physical Endurance and Measurement Tests. However, the candidates who do not have a Valid Driving License for LMV (Motorcycle and Car) are eligible for all other posts in CAPFs.

8. **How to apply:**

- 8.1. Applications are required to be submitted in online mode only at the official website of SSC Headquarters i.e. <https://ssc.nic.in>. For detailed instructions, please refer to **Annexure-I** and **Annexure-II** of this Notice.
- 8.2. Last date for submission of online applications is **16-10-2019 (17:00)**.
- 8.3. Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the SSC website on account of heavy load on the website during the closing days.
- 8.4. The commission does not accept any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the Commission.

9. **Application Fee:**

- 9.1. Fee payable: Rs.100/- (Rupees One Hundred only).
- 9.2. Fee can be paid through BHIM UPI, Net Banking or by using Visa MasterCard, Maestro RuPay Credit, or Debit cards or in cash at SBI Branch by generating SBI Challan.
- 9.3. Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Ex-servicemen (ESM) eligible for reservation are exempted from paying fee.
- 9.4. Online fee can be paid by the candidates up to **18-10-2019 (17:00)**. However, candidates who wish to make cash payment through challan of SBI, may make the payment at designated branches of SBI within the working hours of bank up to **19-10-2019** provided the challan has been generated by them before **18-10-2019 (17:00)**.
- 9.5. Applications received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained. Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.
- 9.6. Candidates who are not exempted from fee payment must ensure that their fee has been deposited with SSC. If the fee is not received by SSC, status of Application Form is shown as 'Incomplete' and this information is printed on the top of the printout of online Application Form. Further, status of fee payment can be verified at the "Payment Status" link provided in the candidate's login screen. Such applications which remain incomplete due to non-receipt of fee will be **SUMMARILY REJECTED** and no request for consideration of such applications and fee payment after the period specified in the Notice of Examination shall be entertained.

10. **Centers of Examination:**

- 10.1. A candidate must indicate the Centre(s) in the online Application Form in which he/ she desires to take the examination. Details about the Examination Centres and Regional Offices under whose jurisdiction these Examination Centres are located are as follows:

| <b>S No.</b> | <b>Examination Centres &amp; Centre Code</b>   | <b>SSC Region and States/ UTs under the jurisdiction of the Region</b> | <b>Address of the Regional Offices/ website</b>   |
|--------------|--|--|---|
| <b>1</b>     | <b>2</b>   | <b>3</b>   | <b>4</b>  |
| 1.           | Bhagalpur (3201), Muzaffarpur (3205), Patna (3206), Agra (3001), Bareilly (3005), Gorakhpur (3007), Kanpur (3009), Lucknow | <b>Central Region (CR)/</b><br>Bihar and Uttar Pradesh                 | <b>Regional Director (CR),</b><br>Staff Selection Commission,<br>34-A, Mahatma Gandhi Marg,<br>Civil lines, Kendriya Sadan, |

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|----|--|--|---|
|    | (3010), Meerut (3011), Prayagraj (3003), Varanasi (3013).  |  | Prayagraj – 211001.<br><a href="http://www.ssc-cr.org">http://www.ssc-cr.org</a>  |
| 2. | Port Blair(4802), Ranchi (4205), Bhubaneshwar (4604), Kolkata (4410).  | <b>Eastern Region (ER)/</b><br><br>Andaman & Nicobar Islands, Jharkhand, Odisha, Sikkim and West Bengal                | <b>Regional Director (ER),</b><br>Staff Selection Commission, 1 <sup>st</sup> MSO Building, (8 <sup>th</sup> Floor), 234/4, Acharya Jagadish Chandra Bose Road, Kolkata, West Bengal-700020<br><a href="http://www.sscer.org">www.sscer.org</a> |
| 3. | Bengaluru (9001), Belagavi (9002), Hubballi (9011), Kalaburagi (Gulbarga)(9005), Mangaluru (9008), Mysuru (9009), Shivamogga (9010), Udupi (9012), Thiruvananthapuram (9211), Ernakulam (9213), Kannur (9202), Kollam (9210), Kottayam (9205), Kozhikode (9206) Thrissur (9212). | <b>Karnataka, Kerala Region (KKR)/</b><br>Lakshadweep,<br>Karnataka and Kerala   | <b>Regional Director (KKR),</b><br>Staff Selection Commission, 1 <sup>st</sup> Floor, “E” Wing, Kendriya Sadan, Koramangala, Bengaluru, Karnataka-560034<br><a href="http://www.ssckkr.kar.nic.in">www.ssckkr.kar.nic.in</a>                    |
| 4. | Delhi NCT (2201), Ajmer (2401), Alwar (2402), Bikaner(2404), Jaipur (2405), Jodhpur (2406), Kota (2407), Sriganaganagar (2408), Udaipur(2409), Sikar (2411), Dehradun (2002), Haldwani (2003), Haridwar (2005), Roorkee (2006).  | <b>Northern Region (NR)/</b><br><br>Delhi, Rajasthan and Uttarakhand   | <b>Regional Director (NR),</b><br>Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110003<br><a href="http://www.sscnr.net.in">www.sscnr.net.in</a>   |
| 5. | Itanagar (5001), Dibrugarh (5102), Goalpara (5104) Guwahati (Dispur) (5105) Jorhat (5107) Lakimpur (5109), Silchar (5111), Tezpur (5112), Kohima (5302), Shillong (5401), Imphal (5501), Churachandpur (5502), Ukhrul (5503), Agartala (5601), Aizwal (5701)                     | <b>North Eastern Region (NER)/</b><br><br>Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland and Tripura. | <b>Regional Director (NER),</b><br>Staff Selection Commission, Housefed Complex, Last Gate, Beltola-Basistha Road, P. O. Assam Sachivalaya, Dispur, Guwahati, Assam-781006<br><a href="http://www.sscner.org.in">www.sscner.org.in</a>          |
| 6. | Hyderabad (8002), Warangal (8003), Guntur (8001), Kurnool (8003), Rajahmundry (8004), Tirupati (8006), Visakhapatnam (8007), Vijayawada (8008), Chennai (8201), Coimbatore (8202), Madurai (8204), Puducherry (8401)   | <b>Southern Region (SR)/</b><br><br>Andhra Pradesh, Puducherry, Tamil Nadu and Telangana.                              | <b>Regional Director (SR),</b><br>Staff Selection Commission, 2 <sup>nd</sup> Floor, EVK Sampath Building, DPI Campus, College Road, Chennai, Tamil Nadu-600006<br><a href="http://www.sscsr.gov.in">www.sscsr.gov.in</a>                       |
| 7. | Ahmedabad (7001), Vadodara (7002), Rajkot (7006), Surat (7007), Mumbai (7204), Pune (7208), Amravati (7201) Nagpur (7205), Aurangabad  | <b>Western Region (WR)/</b><br><br>Dadra and Nagar   | <b>Regional Director (WR),</b><br>Staff Selection Commission, 1 <sup>st</sup> Floor, South Wing, Pratishtha Bhawan, 101, Maharshi Karve   |

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|    | (7202), Kolhapur (7203), Nashik (7207) Panaji (7801).  | Haveli, Daman and Diu, Goa, Gujarat and Maharashtra   | Road, Mumbai, Maharashtra-400020<br><a href="http://www.sscwr.net">www.sscwr.net</a>   |
| 8. | Bhopal (6001), Gwalior (6005), Indore (6006), Jabalpur (6007), Satna (6014), Sagar (6015), Ujjain (6016), Bilaspur (6202), Raipur (6204) Durg-Bhilai (6205)  | <b>Madhya Pradesh Sub Region (MPR)</b><br>Chhattisgarh and Madhya Pradesh                           | <b>Dy. Director (MPR)</b> , Staff Selection Commission, J-6, Anupam Nagar, Raipur Chattattisgarh-492007.<br><a href="http://www.sscmpr.org">www.sscmpr.org</a>                           |
| 9. | Jammu (1004), Leh (1005), Srinagar (1007), Samba (1010), Hamirpur (1202), Shimla (1203), Jalandhar (1402), Amritsar (1404), Mohali (1406), Chandigarh (1601) | <b>Western Region (NWR)/</b><br>Chandigarh, Haryana, Himachal Pradesh, Jammu and Kashmir and Punjab | <b>Regional Director (NWR)</b> , Staff Selection Commission, Block No.3, Ground Floor, Kendriya Sadan, Sector-9, Chandigarh-160009<br><a href="http://www.sscnwr.org">www.sscnwr.org</a> |

- 10.2. A candidate may give option for three Centres, in the order of priority, within the same region. No request for change of centre will be considered later under any circumstances. Hence the candidates should select the centres carefully and indicate the same correctly in their applications.
- 10.3. The Commission will endeavour to accommodate the candidates in centres opted by them. However the Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Commission also reserves the right to divert candidates of any centre to some other Centre to take the examination.

#### 11. **Scheme of Examination:**

- 11.1. The examination will consist of Paper-I, Physical Standard Test (PST)/ Physical Endurance Test (PET), Paper-II and Detailed Medical Examination (DME). All these stages of the examination are mandatory. Details of these Papers/ Tests is as follows:

##### **Paper-I:**

| Date of Examination      | Part | Subject                                 | Number of Questions/ Maximum Marks | Time Duration |
|--------------------------|------|---|------------------------------------|---------------|
| 11-12-2019 to 13-12-2019 | I    | General Intelligence and Reasoning      | 50/ 50                             | 2 Hours       |
|                          | II   | General Knowledge and General Awareness | 50/ 50                             |               |
|                          | III  | Quantitative Aptitude                   | 50/ 50                             |               |
|                          | IV   | English Comprehension                   | 50/ 50                             |               |

##### **PAPER-II:**

| Date of Examination               | Subject                          | Number of Questions/ Maximum Marks | Time Duration |
|-----------------------------------|----------------------------------|------------------------------------|---------------|
| (will be intimated in due course) | English language & Comprehension | 200/ 200                           | 2 Hours       |

- 11.2. Questions in both papers will be of Objective Multiple Choice Type. Questions will be set in



Hindi and English in Parts-I, II and III of Paper-I. There will be negative marking of 0.25 marks for each wrong answer in Paper-I & Paper-II. Candidates are, therefore, advised to keep this in mind while answering the questions.

- 11.3. Marks scored by candidates in Computer Based Examination will be normalized by using the formula published by the Commission through Notice No.1-1/2018-P&P-I dated 07-02-2019 and such normalized scores will be used to determine final merit and cut off marks.
- 11.4. Tentative Answer Keys will be placed on the Commission's website after the Examination. Candidates may go through the Answer Keys and submit representations, if any within the time limit given by the Commission through online modality only, on payment of Rs.100/- per question. Any representation regarding Answer Keys received within the time limit fixed by the Commission at the time of uploading of the Answer Keys will be scrutinized before finalizing the Answer Keys and the decision of the Commission in this regard will be final. No representation regarding Answer Keys shall be entertained later.
- 11.5. **Indicative syllabus for Computer Based Mode Examination:**

11.5.1. **Paper-I:**

- 11.5.1.1. **General Intelligence and Reasoning:** It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc. The topics are, Semantic Analogy, Symbolic/ Number Analogy, Figural Analogy, Semantic Classification, Symbolic/ Number Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/ pattern-folding & un-folding, Figural Pattern-folding and completion, Indexing Address matching, Date & city matching Classification of centre codes/ roll numbers, Small & Capital letters/ numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence, Other sub-topics if any.
- 11.5.1.2. **General Knowledge and General Awareness:** Questions in this component will be aimed at testing the candidates' general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to History, Culture, Geography, Economic Scene, General Polity, Indian Constitution, scientific Research etc.
- 11.5.1.3. **Quantitative Aptitude:** The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, Percentage, Ratio and Proportion, Square roots, Averages, Interest, Profit & Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time & work, Basic algebraic identities of School Algebra and Elementary surds, Graphs of Linear Equations, Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles, Triangle, Quadrilaterals,

Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratio, Degree and Radian Measures, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart.

11.5.1.4. **English Comprehension:** Candidates' ability to understand correct English, his basic comprehension and writing ability, etc. would be tested.

11.5.2. **Paper-II:**

11.5.2.1. **English Language and Comprehension:** Questions in this components will be designed to test the candidate's understanding and knowledge of English Language and will be based on error recognition, filling in the blanks (using verbs, preposition, articles etc), Vocabulary, Spellings, Grammar, Sentence Structure, Synonyms, Antonyms, Sentence Completion, Phrases and Idiomatic use of Words, comprehension etc.

11.6. **Physical Standard Test (PST) and Physical Endurance Test (PET):**

11.6.1. **Physical Standard Test (for all Posts):**

| S No  | Category of candidates  | Height (in cm) | Chest (in cm) |          |
|-------|---|----------------|---------------|----------|
|       |   |                | Unexpanded    | Expanded |
| (i)   | For male candidates only (UR)   | 170            | 80            | 85       |
| (ii)  | For candidates belonging to Hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North-Eastern States and Sikkim.       | 165            | 80            | 85       |
| (iii) | For all candidates belonging to Scheduled Tribes  | 162.5          | 77            | 82       |
| (iv)  | For Female candidates only (UR)   | 157            | -             | -        |
| (v)   | For female candidates belonging to Hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North-Eastern States and Sikkim | 155            | -             | -        |
| (vi)  | For all female candidates belonging to Scheduled Tribes   | 154            | -             | -        |

11.6.2. **Weight:** Corresponding to height (for all posts).

11.6.3. **Physical Endurance Test (PET) (For all posts):**

11.6.3.1. **For male candidates only:**

- 11.6.3.1.1. 100 metre race in 16 seconds
- 11.6.3.1.2. 1.6 Kms race in 6.5 minutes
- 11.6.3.1.3. Long Jump: 3.65 metre in 3 chances
- 11.6.3.1.4. High Jump : 1.2 metre in 3 chances
- 11.6.3.1.5. Shot put (16 Lbs): 4.5 metre in 3 chance

11.6.3.2. **For female candidates only:**

- 11.6.3.2.1. 100 metre race in 18 seconds
- 11.6.3.2.2. 800 metre race in 4 minutes
- 11.6.3.2.3. Long Jump: 2.7 metre in 3 chances
- 11.6.3.2.4. High Jump: 0.9 metre in 3 chances.

- 11.6.4. There shall be no minimum requirement of chest measurement for Female candidates.
- 11.6.5. Relaxation in height and chest (as the case may be) as mentioned above will be permissible only on production of certificate in the Performa as prescribed in **Annexure-IX** from the competent authorities of the District where they ordinarily reside(s).
- 11.6.6. The relaxation in physical standards (height/ chest) once granted at the time of initial appointment in Delhi Police will hold good till the individual concerned remains in Delhi Police.
- 11.6.7. Those candidates who are declared not qualified in Physical Standards, i.e. height and chest, may prefer an appeal, if they so desire, to the appellate authority present on the PET/ PST ground. The decision of the appellate authority will be final and no further appeal or representation in this regard will be entertained.
- 11.6.8. PST/ PET will not carry any marks but will be of qualifying/ elimination nature.
- 11.6.9. Ex-Servicemen applying for the posts are not required to undergo PET. However, all Ex-Servicemen are required to pass the written test and fulfill the physical standards prescribed for direct recruits for recruitment of Sub Inspector/ Assistant Sub-Inspector, as the case may be. They should also pass the medical standards prescribed for direct recruits.

11.7. **Medical standard (For all posts):**

- 11.7.1. **Medical Examination** All the candidates who qualify in Paper-II will be medically examined by the Medical Officer of the CAPFs or any other Medical Officer or Assistant Surgeon belonging to Grade I of any Central/ State Govt. Hospital or Dispensary. Candidates, who are found to be unfit, will be informed of the position and they can make an appeal before Review Medical Board within the prescribed time limit of 15 days. Decision of Re-Medical Board/ Review Medical Board will be final and no appeal/ representation against the decision of the Re-Medical Board/ Review Medical Board will be entertained.
  - 11.7.2. **Eye sight:** The minimum near vision should be N6 (better eye) and N9 (worse eye). The minimum distant vision should be 6/6 (better eye) and 6/9 (worse eye) of both eyes without any correction like wearing glasses or surgery of any kind to improve visual acuity. In right handed person, the right eye is better eye and vice versa.
  - 11.7.3. The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should possess high colour vision.
  - 11.7.4. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.
- 11.8. Finally selected candidates for the posts of Sub-Inspector and Assistant Sub-Inspector would, as part of training curriculum, have to pass seven obstacle events as mentioned below, failing which they may not be retained in the Force:
- 11.8.1. Jumping over the Vertical Board.

- 11.8.2. Holding the rope on jumping from the Board.
- 11.8.3. Tarzan Swing.
- 11.8.4. Jumping on the Horizontal Board.
- 11.8.5. Parallel Rope.
- 11.8.6. Monkey Crawl
- 11.8.7. Vertical Rope.
- 11.9. **Tattoo:** Tattoos will be allowed as per following stipulations only:
  - 11.9.1. **Content:** Tattoo depicting religious symbol or figures and the name, as followed in Indian Army are permitted.
  - 11.9.2. **Location:** Tattoos marked on traditional sites of the body like inner aspect of forearm but only left forearm, being non saluting limb or dorsum of the hands will be allowed.
  - 11.9.3. **Size:** Size must be less than  $\frac{1}{4}$  of the particular part (Elbow or Hand) of the body.

## **12. Admission to the Examination:**

- 12.1. All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are found to be in order and are provisionally accepted by the Commission as per the terms and conditions of this Notice of Examination, will be assigned Roll numbers and issued Admission Certificates (AC) for appearing in the Computer Based Examination (Paper-I). Subsequently, qualified candidates will be issued Admission Certificates for the next stages of the Examinations.
- 12.2. The Commission will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, experience, age, etc. and satisfy themselves that they are eligible for the post(s). Copies of supporting documents will be sought at the time of Document Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the Commission's decision in this regard shall be final.
- 12.3. Admission Certificates for the Examination will be uploaded on the website of the concerned Regional/ Sub-Regional Office of the Commission. Admission Certificate will not be issued by post for any stage of examination. Therefore candidates are advised to visit the website of concerned Regional Office and SSC HQ regularly for updates and information about the examination.
- 12.4. Information about the Examination indicating the time table and City/ Centre of examination for the candidates will be uploaded on the websites of the concerned Regional/ Sub-Regional Office of the Commission about two weeks before the date of examination. If any candidate does not find his/ her detail on the website of the Commission, one week before the date of examination, he/ she must immediately contact the concerned Regional/ Sub-Regional Office of the Commission with proof of having submitted his/ her application. Failure to do so will deprive him/ her of any claim for consideration.
- 12.5. Candidate must write Registration Number, registered Email-ID and Mobile Number along with name, date of birth and name of the examination, while addressing any communication to the Commission. Communication from the candidate not furnishing these particulars shall not be entertained.
- 12.6. Facility for download of Admit Cards will be available 3-7 days before the examination on the website of concerned Regional/ Sub-Regional Office. Candidate must bring printout of the Admission Certificate to the Examination Hall.

- 12.7. In addition to the Admission Certificate, it is mandatory to carry at least two passport size recent colour photographs, Original valid Photo-ID proof having the Date of Birth as printed on the Admission Certificate, such as:
- 12.7.1. Aadhaar Card/ Printout of E-Aadhaar,
  - 12.7.2. Voter's ID Card,
  - 12.7.3. Driving License,
  - 12.7.4. PAN Card,
  - 12.7.5. Passport,
  - 12.7.6. School/ College ID Card,
  - 12.7.7. Employer ID Card (Govt./ PSU/ Private),
  - 12.7.8. Any other photo bearing ID Card issued by the Central/ State Government.
- 12.8. **If Photo Identity Card does not have the date of birth printed on it, then the candidate must carry an additional original certificate in proof of their date of birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.**
- 12.9. Any other document mentioned in the Admission Certificate may also be carried by the candidates while appearing in the Examination.
- 12.10. Applications with blurred photograph and/ or signature will be rejected.

### **13. Document Verification**

- 13.1. All the candidates qualified for Document Verification are required to appear for Document Verification along with the photocopies and original documents as mentioned at Para: 13.5.
- 13.2. During Document Verification, candidates shall be required to indicate the Posts/ Forces for which they would like to be considered, in the order of preference. The detail of various posts are as follows:
- 13.2.1. Sub-Inspector in Delhi Police (A)
  - 13.2.2. Sub-Inspector in Border Security Force (B)
  - 13.2.3. Sub-Inspector in Central Industrial Security Force (C)
  - 13.2.4. Sub-Inspector in Central Reserve Police Force (D)
  - 13.2.5. Sub-Inspector in Indo-Tibetan Border Police Force (E)
  - 13.2.6. Sub-Inspector in Sashastra Seema Bal (F)
  - 13.2.7. Assistant Sub-Inspector in Central Industrial Security Force (G)
- 13.3. The option/ preference once exercised by the candidates will be treated as FINAL and IRREVERSIBLE. Subsequent request for change of Post/ Force by candidates shall not be entertained under any circumstances. If the candidate has not opted for a Post/ Force, he/ she shall not be considered for selection to such post irrespective of his/ her merit position. Therefore candidates must exercise due diligence and be very careful while giving their post-preferences.
- 13.4. Candidates have to bring two passport size recent colour photographs and one original valid Photo ID Proof while appearing for the Document Verification. Photo ID Proof can be:
- 13.4.1. Aadhaar Card/ Printout of E-Aadhaar.
  - 13.4.2. Voter ID Card.
  - 13.4.3. PAN Card.

- 13.4.4. Passport.
- 13.4.5. Driving License.
- 13.4.6. Government School/ College ID Card.
- 13.4.7. Employer ID (Govt./ PSU).
- 13.4.8. Any other Photo bearing ID Card issued by Central/ State Govt.
- 13.5. Candidates will have to submit copies of various documents like:
  - 13.5.1. Matriculation/ Secondary Certificate.
  - 13.5.2. Educational Qualification Certificate.
  - 13.5.3. Experience Certificate, if applicable.
  - 13.5.4. Caste/ Category Certificate, if belongs to reserved categories.
  - 13.5.5. Driving License for **Motor Cycle and Car** (issued before the date of PET/ PST) for the candidates who have given preference for Delhi Police (applicable for male candidates only).
  - 13.5.6. For Ex-Servicemen (ESM):
    - 13.5.6.1. Undertaking as per **Annexure-V**.
    - 13.5.6.2. Serving Defence Personnel Certificate as per **Annexure-IV**, if applicable.
    - 13.5.6.3. Discharge Certificate, if discharged from the Armed Forces.
    - 13.5.6.4. Candidates belonging to special categories of Ex-servicemen as listed at para-3.2.1 must produce Certificate/ Documentary evidence in its support.
  - 13.5.7. Relevant Certificate if seeking any age relaxation.
  - 13.5.8. Certificate as per **Annexure-III** by the Central Government Civilian Employees.
  - 13.5.9. Certificate as per **Annexure-X** by the Departmental candidates of Delhi Police.
  - 13.5.10. No Objection Certificate, in case already employed in Government.
  - 13.5.11. A candidate who claims change in name after matriculation on marriage or remarriage or divorce, etc. the following documents shall be submitted:
    - 13.5.11.1. In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
    - 13.5.11.2. In case of re-marriage of women: Divorce Deed/ Death Certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
    - 13.5.11.3. In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner.
    - 13.5.11.4. In other circumstances for change of name for both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.
  - 13.5.12. Any other document specified in the Admission Certificate for DV.

#### **14. Mode of Selection:**

- 14.1. All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are found to be in order and are provisionally accepted by the Commission as per the terms and conditions of this Notice of Examination, will be assigned

Roll numbers and issued Admission Certificate (AC) for appearing in the Computer Based Examination (Paper-I).

- 14.2. Admission Certificates for all stages of examination will be issued online on the websites of concerned Regional/ Sub-Regional Office of the Commission. Candidates are therefore advised to regularly visit the websites of the Commission Headquarters (i.e. <https://ssc.nic.in>) and concerned Regional/ Sub-Regional office of the Commission under whose jurisdiction the examination centres opted by the candidate are located (detail at para 10.1).
- 14.3. On the basis of their performance in Paper-I, candidates will be shortlisted for appearing in PET/ PST Examination. The Commission shall have the discretion to fix different minimum qualifying marks in each part of Paper-I taking into consideration among others, category-wise vacancies and category-wise number of candidates.
- 14.4. PET/ PST are mandatory but qualifying in nature. Ex-Servicemen are not required to undergo PET.
- 14.5. Only those candidates who qualified in PET/ PST will be allowed to appear in Paper-II Examination.
- 14.6. Minimum qualifying marks in Paper-I and Paper-II are as follows:
  - 14.6.1. UR: 30%
  - 14.6.2. OBC/ EWS: 25%
  - 14.6.3. All other categories: 20%
- 14.7. On the basis of their performance in Paper-I+Paper-II, candidates will be shortlisted for appearing in Medical Examination. Candidates, who are successful in Medical Examination, will be called for detailed Document Verification.
- 14.8. All shortlisted candidates are required to come for Document Verification. Those failing to do so will not be considered for final selection. Candidates are required to submit all documents in original for verification at the time of Document Verification.
- 14.9. **Preference for posts:** During Document Verification, candidates shall be required to indicate the posts/ Force for which they would like to be considered, in the order of preference. The detail of various posts are as follows:
  - 14.9.1. Sub-Inspector in Delhi Police (A)
  - 14.9.2. Sub-Inspector in Border Security Force (B)
  - 14.9.3. Sub-Inspector in Central Industrial Security Force (C)
  - 14.9.4. Sub-Inspector in Central Reserve Police Force (D)
  - 14.9.5. Sub-Inspector in Indo-Tibetan Border Police Force (E)
  - 14.9.6. Sub-Inspector in Sashastra Seema Bal (F)
  - 14.9.7. Assistant Sub-Inspector in Central Industrial Security Force (G)
- 14.10. The option/ preference once exercised by the candidates will be treated as FINAL and IRREVERSIBLE. Subsequent request for change of Post/ Force by candidates shall not be entertained under any circumstances.
- 14.11. Candidates shall be considered for selection to only those posts which have been opted by them in their preference. If the candidate has not opted for a Post/ Force, he/ she shall not be considered for selection to such post irrespective of his/ her merit position. Therefore candidates should exercise due diligence before giving their post-preferences.
- 14.12. Final selection and allocation of Post/ Force will be made on the basis of the performance of candidates in Paper-I+Paper-II and the preference of Posts/ Force exercised by them at the

time of Document Verification.

- 14.13. Once the candidate has been allotted his/ her first available preference, as per his/ her merit, he/ she will not be considered for any other option. Candidates are, therefore, advised to exercise preference of Posts/ Force very carefully.
- 14.14. The direct recruitment of Sub-Inspector for departmental candidates in Delhi Police will be made as per Rule-7 and 27-A of Delhi Police (Appointment & Recruitment), Rules 1980 (Amended in the year, 2013 and 2018) and Standing Order No. 321/2013.
- 14.15. The departmental candidates of Delhi Police shall firstly be treated against the open vacancies for the post of SI (Executive), Delhi Police by granting applicable age relaxation and thereafter against departmental vacancies by the Delhi Police.
- 14.16. The departmental candidates of Delhi Police will appear in the common Computer Based Examinations (Paper-I and Paper-II), PET/ PST, Medical Examination of Sub Inspector in Delhi Police, CAPFs and ASI in CISF Examination, 2019 along with other candidates. However final result against departmental vacancies will be processed by Delhi Police based on the performance of candidates in Computer Based Examinations after declaration of final result of the said examination by the Commission.
- 14.17. SC, ST, OBC, EWS and ESM candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved share of vacancies. Such candidates will be accommodated against the unreserved vacancies in the post as per their position in the overall merit or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from amongst the eligible SC, ST, OBC, EWS and ESM candidates.
- 14.18. SC, ST, OBC, EWS and ESM candidates who qualifies on the basis of relaxed standards viz., age limit, experience or qualifications, permitted number of chances, extended zone of consideration, etc., irrespective of his/ her merit position, is to be counted against reserved vacancies and not against un-reserved vacancies. Such candidates may also be recommended at the relaxed standards to the extent of number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. In so far as cases of Ex-Serviceman are concerned, deduction of the military service rendered from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption will not be termed as relaxed standards in regard to age.
- 14.19. Success in the examination confers no right of appointment unless Government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/ post.
- 14.20. The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all stages of the examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the written examination, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled.
- 14.21. Candidates, who are appointed on the basis of this examination, shall be on probation for a period of two years and during the period of probation, the candidates would be required to undergo such training or pass such examinations as prescribed by the Controlling Authority. On successful completion of the period of probation, the candidates shall, if considered fit for permanent appointment, be confirmed to their post by the Controlling Authority.

## **15. Resolution of tie cases:**

- 15.1. In cases where more than one candidate secures the equal aggregates marks, in Paper-I + Paper-II, tie will be resolved by applying the following methods one after another:
  - 15.1.1. Total marks in Paper-II.



15.1.2. Date of birth, with older candidates placed higher.

15.1.3. Alphabetical order of the names of the candidates.

16. In accordance with the directions issued by DoP&T vide its O.M. No.39020/1/2016-Estt. (B) dated 21.06.2016 for increasing access of the unemployed candidates to job opportunities it has been decided that after declaration of final result the Commission will make the scores and rankings in the said open Competitive Examinations conducted by the Commission available on its website or on the website of National Career Service (NCS), Ministry of Labour and Employment in descending order of ranking. Accordingly, it has been decided that the following details of the candidates will be made available on its website: (i) Name of candidate. (ii) Father/ Husband's name (iii) Date of Birth (iv) Category (Gen/ SC/ ST/ OBC/ EWS/ ESM) (v) Gender of the candidate. (vi) Educational Qualifications. (vii) Total Marks obtained in the qualifying examination (viii) Ranking by which the merit is decided (ix) Complete address (x) E-mail address However, the candidate will have the option, at the time of filling up of his/her application form, from opting out of disclosing the above details publicly. Accordingly, the scores and rankings in respect of only those candidates who have opted for disclosing the above details will be made available on the website of the Commission/ NCS.
17. **Commission's decision final:** The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination (s), allotment of examination centre, selection and allotment of posts/ organizations to selected candidates will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.
18. **Action against candidates found guilty of misconduct:** If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of examination, their candidature for this examination will be cancelled and they will be debarred from the examinations of the Commission for the period mentioned below:

| S. No. | Type of Malpractice  | Debarment period |
|--------|--|------------------|
| 1      | Taking away any Examination related material such as OMR sheets, Rough Sheets, Commission Copy of Admission Certificate, Answer Sheet etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination. | 2 Years          |
| 2      | Leaving the Examination Venue uninformed during the Examination.   | 2 Years          |
| 3      | Misbehaving, intimidating or threatening in any manner with the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.   | 3 Years          |
| 4      | Obstruct the conduct of examination/ instigate other candidates not to take the examination.   | 3 Years          |
| 5      | Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.  | 3 Years          |
| 6      | Obtaining support/ influence for his/ her candidature by any irregular or improper means in connection with his/ her candidature.  | 3 Years          |
| 7      | Possession of Mobile Phone in 'switched on' or 'switched off' mode.  | 3 Years          |
| 8      | Appearing in the same examination more than once in contravention of the rules.  | 3 Years          |
| 9      | A candidate who is also working on examination related matters in the same examination.  | 3 Years          |
| 10     | Damaging examination related infrastructure/ equipments.   | 5 Years          |
| 11     | Appearing in the Exam with forged Admit Card, identity proof, etc.   | 5 Years          |
| 12     | Possession of fire arms/ weapons during the examination.   | 5 Years          |
| 13     | Assault, use of force, causing bodily harm in any manner to the examination  | 7 Years          |

|    |   |         |
|----|---|---------|
|    | functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.  |         |
| 14 | Threatening/ intimidating examination functionaries with weapons/ fire arms.  | 7 Years |
| 15 | Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc. | 7 Years |
| 16 | Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.                                     | 7 Years |
| 17 | Impersonate/ Procuring impersonation by any person.   | 7 Years |
| 18 | Taking snapshots, making videos of question papers or examination material, labs, etc.  | 7 Years |
| 19 | Sharing examination terminal through remote desktop softwares/ Apps/ LAN/ VAN, etc.   | 7 Years |
| 20 | Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.       | 7 Years |

19. **Court's jurisdiction:** Any dispute in regard to this recruitment will be subject to courts/ tribunals having jurisdiction over the place of concerned Regional/ Sub-Regional Office of the Commission where the candidate has appeared for the Computer Based Examination.

20. **Important Instructions to Candidates:**

|     |  |
|-----|--|
| (a) | BEFORE APPLYING, CANDIDATES ARE ADVISED TO GO THROUGH THE INSTRUCTIONS GIVEN IN THE NOTICE OF EXAMINATION VERY CAREFULLY.  |
| (b) | THE CANDIDATE MUST WRITE HIS NAME AND DATE OF BIRTH STRICTLY AS RECORDED IN THE MATRICULATION/ SECONDARY CERTIFICATE. IF ANY VARIATION IN THE NAME AND DATE OF BIRTH IS OBSERVED, HIS/ HER CANDIDATURE WILL BE CANCELLED.  |
| (c) | <b>CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE SSC WEBSITE ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.</b>   |
| (d) | The Commission will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post (s). Copies of supporting documents will be sought at the time of Document Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the Commission's decision shall be final. |
| (e) | Candidates seeking reservation benefits available for SC/ ST/ OBC/ EWS/ ESM must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the prescribed format in support of their claim.  |
| (f) | Persons with Disabilities (PwD) candidates are not eligible to apply for this examination.   |
| (g) | Central Government civilian employees claiming age relaxation should produce a certificate in the prescribed format from their office at the time of document verification in respect of the length of continuous service which should be for not less than three years during the period immediately preceding the closing date for receipt of application. They should remain Central Government civilian employees till the time of appointment in the event of their selection.  |

|     |  |
|-----|--|
| (h) | When application is successfully submitted, it will be accepted 'Provisionally'. Candidate should take printout of the application form for their own records. Normally, printout of the online Application Form is not required to be submitted to the Commission.  |
| (i) | Only one online application is allowed to be submitted by a candidate for the Examination. Therefore, the candidates are advised to exercise due diligence at the time of filling their online Application Forms. In case, more than one applications of a candidate are detected, all the applications will be rejected by the Commission and his/ her candidature for the examination will be cancelled. If a candidate submits multiple applications and appears in the examination (at any stage) more than once, his/ her candidature will be cancelled and he/ she will be debarred from the examinations of the Commission as per rules.  |
| (j) | The candidates must write their name, date of birth, father's name and mother's name strictly as given in the matriculation certificate otherwise their candidature may be cancelled at the time of Document Verification or as and when it comes into the notice of the commission.   |
| (k) | Applications with illegible/ blurred Photograph/ Signature will be rejected summarily.   |
| (l) | Request for change/ correction in any particulars in the Application Form, once submitted, will not be entertained under any circumstances.  |
| (m) | Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the Commission through e-mail/ SMS.  |
| (n) | The candidates must carry two passport size recent colour photographs and one original Photo ID Proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card or any photo bearing ID card issued by Central/ State Government to the Examination Venue, failing which they will not be allowed to appear for the same. <b>If Photo Identity Card does not have the Date of Birth then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.</b> |
| (o) | In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under cyber/ IT act.  |
| (p) | All the posts (except SI in Delhi Police) carry All India Service Liability (AISL) i.e. the candidate, on selection, may be asked to serve anywhere in the country.  |
| (q) | If a candidate scoring more than cut-off marks at any Tier/ stage of the examination is not qualified for the subsequent stage/ final selection due to any reason, he/ she must represent to the concerned Regional/ Sub-Regional Office of the Commission within two months of the declaration of the result or two week prior to the conduct of next stage of the examination, whichever is earlier.   |
| (r) | If a candidate is finally selected and does not receive any correspondence from the Commission or the concerned User Department within a period of one year after declaration of result, he/ she must communicate immediately thereafter with the concerned User Department.   |
| (s) | Fee payable: Rs 100/- (Rs one hundred only). Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Ex-Servicemen are exempted from payment of fee.   |

Under Secretary (P&P-II)

**(Procedure for filling online Application)**

The process of filling online application for the examination consists of two parts:

- I. One-time Registration.
- II. Filling online Application for the Examination.

**Part-I (One-Time Registration):**

1. Please read the instructions given in the Notice of Examination carefully before filling up the online 'One-time Registration Form' and 'Application Form'.
2. Before proceeding with One-time Registration, keep the following information/documents ready:
  - a. Mobile Number (to be verified through OTP).
  - b. Email ID (to be verified through OTP).
  - c. Aadhaar Number. If Aadhaar Number is not available, please give one of the following ID Numbers. (You will be required to show the original document at a later stage):
    - i. Voter ID Card
    - ii. PAN
    - iii. Passport
    - iv. Driving License
    - v. School/ College ID
    - vi. Employer ID (Govt./ PSU/ Private)
  - d. Information about the Board, Roll Number and Year of Passing the Matriculation (10<sup>th</sup>) Examination.
  - e. Scanned colour passport size recent photograph in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). **Applications with blurred photograph will be rejected.**
  - f. Scanned signature in JPEG format (10 to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 3.0 cm (height). **Applications with blurred signature will be rejected.**
  - g. Disability Certificate Number, if you are a person with benchmark disability.
3. For One-time Registration, click on 'Register Now' link provided in 'Login' Section on <https://ssc.nic.in>.
4. One-time Registration process requires filling up of following information:
  - a. Basic Details
  - b. Additional Details and Contact Details
  - c. Uploading of the scanned images of passport size photograph and signature.
5. **For filling up the 'One-time Registration Form', please follow the following steps:**
  - a. Few critical details (e.g. Aadhaar Number, name, father's name, mother's name, date of birth, etc) are required to be entered twice, in the relevant columns of the Registration Form, for verification purpose and to avoid any mistakes. If there is mismatch between original and verify data columns, indication will be given in red text.
  - b. S No-1, provide information about Aadhaar Number / Identity Card and its Number. Any one of these Numbers is required to be given.
  - c. S No-2: Fill your name **exactly** as given in Matriculation (10<sup>th</sup> Class) Certificate. In case, you have made any changes in your name after matriculation, indicate the same at S No-2c and 2d.
  - d. S No-3: Fill your father's name **exactly** as given in Matriculation (10<sup>th</sup> Class)

- Certificate.
- e. S No-4: Fill your mother's name **exactly** as given in Matriculation (10<sup>th</sup> Class) Certificate.
  - f. S No-5: Fill your date of birth **exactly** as given in Matriculation (10<sup>th</sup> Class) Certificate.
  - g. S No-6: Matriculation (10<sup>th</sup> Class) Examination Details which include:
    - i. Name of Education Board
    - ii. Roll Number
    - iii. Year of passing
  - h. S No-7: Gender
  - i. S No-8: Level of Educational Qualification (Highest).
  - j. S No-9: Your Mobile Number. This must be a working mobile number as it will be verified through 'One Time Password' (OTP). It may be noted that any information which the Commission may like to communicate with you, will be sent on this mobile number only. Your mobile number will also be used for retrieval of password/ Registration Number, if required.
  - k. S No-10: Your Email ID. This must be a working Email ID as it will be verified through OTP. It may also be noted that any information which the Commission may like to communicate with you, will be sent on this Email ID only. Your Email ID will also be used for retrieval of password/ Registration Number, if required.
  - l. Provide detail of State/ UT of your Permanent Address.
  - m. When the Basic Details provided at S No-1 to 10 are saved, you will be required to confirm your mobile number and email ID. On confirmation, your data will be saved and your Registration Number will be displayed on the screen. Your Registration Number and Password will be provided to you on your mobile number and Email ID.
  - n. You have to complete the Registration Process within 14 days failing which your Registration Details saved so far will be deleted.
  - o. Login using your Registration Number as username and auto generated password provided to you on your mobile and email. Change your password, when prompted on first login.
  - p. After successful password change, you need to login again using your Registration Number and changed password.
  - q. On successful login, information about the 'Basic Details' so far filled by you will be displayed. You may edit it, if required or proceed further by clicking on 'Next' button at the bottom to complete your One-time Registration.
  - r. S No-11: Provide information about your Category.
  - s. S No-12: Provide information about your Nationality
  - t. S No-13: Provide information about visible Identification Mark. You may be required to show the above Identification Mark at various stages of examination.
  - u. S No-14: Provide information about benchmark disabilities, if any. If you are suffering from any specific benchmark disability identified suitable for government jobs, then provide Disability Certification Number.
  - v. S No: 15 to 18: Provide information about your Permanent and Present Address. Save the data and proceed further to last Part of the Registration Process.
  - w. S No: 19 & 20: Upload your recent Photo and Signature as specified at S No-2 above.
  - x. Save the information provided. Take draft printout and review the information provided thoroughly, before 'Final Submit'.

- y. Upon clicking 'Final Submit' different OTPs will be sent on your mobile number and Email ID. You need to enter one of the two OTPs at designated field to complete the Registration Process.
  - z. Read the 'Declaration' carefully and if you agree with the declaration, click 'I Agree'.
  - aa. After submission of Basic Information, if the registration process is not completed within 14 days, your data will be deleted from the system.
6. After completion of registration process, 'Basic Details' can be changed only twice. **THEREFORE BE EXTREMELY CAUTIOUS WHILE MAKING ONE TIME REGISTRATION.**
7. **YOU ARE AGAIN ADVISED THAT NAME, FATHER'S NAME, MOTHER'S NAME, DATE OF BIRTH, MATRICULATION EXAMINATION DETAIL SHOULD BE FILLED EXACTLY AS RECORDED IN MATRICULATION CERTIFICATE. YOUR CANDIDATURE MAY GET CANCELLED IN CASE OF INCORRECT/ WRONG INFORMATION.**

\*\*\*\*\*

**Part-II (Online Application Form)**

1. Login to online system through your Registration Number and password.
2. Click 'Apply' link in Sub Inspector in Delhi Police, CAPFs and ASI in CISF Examination 2019 section under 'Latest Notifications' tab.
3. Information in columns at S.No.1 to 13 will be automatically filled from your One-Time Registration Data which is non-editable.
4. S. No.14: Fill details regarding OBC status in the National Capital Territory of Delhi only. Click on 'Yes', if you belong to a caste which is not included in the Central List of OBCs but has been notified as OBC by the Government of NCT of Delhi.
5. S. No.15: Please tick if you belong to Economically Weaker Section (EWS). This is applicable only for unreserved candidates.
6. S. No.16: Give your preference for the Centres of Examinations. You may choose Examination Centres within the same Region. Choice for all the three Centres must be given in the order of preference.
7. S. No.17: If you are an ex-serviceman, fill up the required information. Wards of servicemen/ ex-servicemen are not treated as ex-servicemen.
8. S. No.18: Select 'Yes', if you are eligible for special quota of Ex-Servicemen for the post of Sub-Inspector in Delhi Police. Please refer to para-3.2.1 of the Notice of Examination.
9. S. No.19: Select 'Yes', if you are a departmental candidate in the rank of Constable, Head Constable or Assistant Sub-Inspector in Delhi Police.
10. S. No. 20: If you are seeking age relaxation, select appropriate age-relaxation category.
11. S. No. 21: Please indicate your highest qualification.
12. S. No. 22: Please see Notice of Examination. Para No.16 and fill up accordingly.
13. S. No. 23, 24 and 25: Information with regard to Present and Permanent Address will be filled up automatically from the one-Time Registration Data.
14. S. No. 26 and 27: Information with regard to Photo and Signature will be filled up automatically from the one-Time Registration Data.
15. Go through the declaration carefully and click on "I agree" check box if you accept the same. Fill up Captcha code.
16. Preview and verify the information provided by you and submit the Application.
17. Proceed to make fee payment if you are not exempted from payment of fee.
18. Fee can be paid through BHIM UPI, Net Banking or by using Visa, Mastercard, Maestro, RuPay Credit or Debit card or in cash at SBI Branches by generating SBI Challan. Refer Para-9 of the Notice of Examination for further information on the payment of fee.
19. When application is successfully submitted, it will be accepted 'Provisionally'. Candidate should take printout of the application form for their own records. Printout of the 'Application Form' is normally not required to be submitted to the Commission at any stage.

**FORM OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT CIVILIAN  
EMPLOYEES SEEKING AGE-RELAXATION**

(To be filled by the Head of the Office or Department in which the candidate is working).

It is certified that \*Shri/Smt./Km. \_\_\_\_\_ is a Central Government  
Civilian employee holding the post of \_\_\_\_\_ in the pay  
scale of Rs. \_\_\_\_\_ with 3 years regular service in the grade as on closing date.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Office Seal \_\_\_\_\_

Place

Date :

*(\*Please delete the words which are not applicable.)*



**FORM OF CERTIFICATE FOR SERVING DEFENCE PERSONNEL**

I hereby certify that, according to the information available with me (No) \_\_\_\_\_(Rank)\_\_\_\_\_ (Name)\_\_\_\_\_ is due to complete the specified term of his engagement with the Armed Forces on the (Date) \_\_\_\_\_

(Signature of Commanding Officer)

Office Seal

Place:

Date:

UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN

I ....., bearing Roll No....., appearing for the Document Verification of the ..... Examination, 20....., do hereby undertake that:

(a) I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Reemployment in Central Civil Services and Posts Rules, 1979, as amended from time to time.

(b) I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group 'C' and 'D' posts on regular basis after availing of the benefits of reservation given to ex-serviceman for reemployment; or

(c) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as .....on..... in the office of ..... I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or

(d) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as .....on..... in the office of ..... Therefore, I am eligible for age-relaxation only; I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature: .....

Name: .....

Roll Number: .....

Date: .....

Date of appointment in Armed Forces: .....

Date of Discharge: .....

Last Unit/ Corps: .....

Mobile Number: .....

Email ID: .....

**FORMAT FOR SC/ ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

*(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)*

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of  
of \_\_\_\_\_ village/town/\* in \_\_\_\_\_ District/Division

\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_  
belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under:-

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Castes) Union Territories order, 1951 \* \_\_\_\_\_ The

Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_

\_\_\_\_\_ The Constitution (Scheduled Castes) Union Territories order, 1951 \* \_\_\_\_\_

\_\_\_\_\_ The Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification)

order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

\_\_\_\_\_ The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 \_\_\_\_\_

\_\_\_\_\_ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as

amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*. The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.

\_\_\_\_\_ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.

\_\_\_\_\_ The Constitution (Pondicherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @  
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@  
The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @  
The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@  
The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@  
The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@  
The Constitution (ST) orders (Second Amendment) Act, 991@  
The Constitution (ST) orders (Amendment) Ordinance 1996

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother \_\_\_\_\_ of Shri/Srimati/Kumari\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

%3. Shri/Shrimati/Kumari and /or \* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_

Date \_\_\_\_\_

Place : \_\_\_\_\_

Signature \_\_\_\_\_  
\*\* Designation \_\_\_\_\_  
(with seal of office)

\* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

**NOTE:** The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\* **List of authorities empowered to issue Caste/Tribe Certificates :**

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**NOTE:** ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri / Smt. / Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ village/town \_\_\_\_\_

in District/Division \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\_\*. Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Scheduled to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993\*\*.

District Magistrate

Deputy Commissioner etc. Dated:

Seal:

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\* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate's is mentioned as OBC.

\*\* As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act,1950.

Government of .....

(Name & Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date \_\_\_\_\_

**VALID FOR THE YEAR** \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/ Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ Whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/ her 'family'\*\* is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_ His/ her family does not own or possess any of the following assets \*\*\* :

I. 5 acres of agricultural land and above;

II. Residential flat of 1000 sq. ft. and above;

III Residential plot of 100 sq. yards and above in notified municipalities;

IV Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent Passport size  
attested photograph  
of the applicant

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

\*\* Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO INTEND TO  
AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT**

Certified that Shri \_\_\_\_\_ S/o Shri \_\_\_\_\_  
is permanent resident of village \_\_\_\_\_, Tehsil/ Taluka \_\_\_\_\_  
District \_\_\_\_\_ of \_\_\_\_\_ State.

2. It is further certified that:

- \* Residents of entire area mentioned above are considered as \_\_\_\_\_  
(Garhwali, Kumaoni, Dogras, Marathas, Sikkimies) for relaxation in height measurement for  
recruitment in the para military forces of the Union of India.
- \* He/ she belongs to Himachal Pradesh/ Leh and Ladakh/ Kashmir Valley/ North-Eastern  
States which is considered for relaxation in height measurement for recruitment in the para  
military forces of Union of India.
- \* He/ she belongs to Scheduled Tribe.

Signature  
District Magistrate/ Sub-Division Magistrate/  
Tehsildar

Date:  
Place:

- \* Delete whichever is not applicable.

**CERTIFICATE TO BE SUBMITTED BY DEPARTMENTAL CANDIDATES-DELHI**  
**POLICE**

**(TO BE FILLED BY THE HEAD OF THE OFFICE)**

Certified that as per entries made in the Service Book No. \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ who was appointed in the \_\_\_\_\_ on \_\_\_\_\_ in the rank of \_\_\_\_\_ is continuously serving in the \_\_\_\_\_ and has completed three years regular service. It is also certified that he has completed the period of probation satisfactorily on \_\_\_\_\_. He is presently posted in this unit \_\_\_\_\_ (name of the unit). During his service he has been awarded \_\_\_\_\_ major punishments and \_\_\_\_\_ minor punishments.

Signature of Head of Office

Name \_\_\_\_\_

Office Seal



**Essential Educational Qualification**

| <b>Educational Qualification</b>                            | <b>Code</b> |
|---|-------------|
| BA  | 05          |
| BA (Hons.)  | 06          |
| B. Com.   | 07          |
| B.Com. (Hons.)  | 08          |
| B.Sc.   | 09          |
| B.Sc. (Hons.)   | 10          |
| B. Ed.  | 11          |
| LLB   | 12          |
| BE  | 13          |
| B. Tech   | 14          |
| AMIE (Part A & Part B)                                      | 15          |
| B.Sc. (Engg.)   | 16          |
| BCA   | 17          |
| BBA   | 18          |
| Graduation issued by Defence (Indian Army, Air Force, Navy) | 19          |
| B. Lib.   | 20          |
| B. Pharm.   | 21          |
| ICWA  | 22          |
| CA  | 23          |
| PG Diploma  | 24          |
| MA  | 25          |
| M.Com.  | 26          |
| M. Sc.  | 27          |
| M.Ed.   | 28          |
| LLM   | 29          |
| ME  | 30          |
| M. Tech.  | 31          |
| M. Sc. (Engg.)  | 32          |
| MCA   | 33          |
| MBA   | 34          |
| Others  | 35          |

**Subject Code for Educational Qualification**

| Subject of Educational Qualification      | Code |
|---|------|
| History                                   | 01   |
| Political Science                         | 02   |
| Economics                                 | 03   |
| English Literature                        | 04   |
| Hindi Literature                          | 05   |
| Geography                                 | 06   |
| Commerce                                  | 07   |
| Law                                       | 08   |
| Physics                                   | 09   |
| Chemistry                                 | 10   |
| Mathematics                               | 11   |
| Statistics                                | 12   |
| Botany                                    | 13   |
| Zoology                                   | 14   |
| Agriculture Science                       | 15   |
| Civil Engineering                         | 16   |
| Electrical Engineering                    | 17   |
| Mechanical Engineering                    | 18   |
| Electronics Engineering                   | 19   |
| Electronics & Power Engineering           | 20   |
| Electronics & Communication Engineering   | 21   |
| Electronics & Instrumentation Engineering | 22   |
| Agriculture Engineering                   | 23   |
| Computer Science                          | 24   |
| Computer Application                      | 25   |
| Information Technology                    | 26   |
| Library Science                           | 27   |
| Accountancy                               | 28   |
| Work Accountancy                          | 29   |
| Business Administration                   | 30   |
| Mass Communication                        | 31   |
| Journalism                                | 32   |
| Mass Communication & Journalism           | 33   |
| Pharmacy                                  | 34   |
| Photography                               | 35   |
| Printing Technology                       | 36   |
| Nursing                                   | 37   |
| Assamese                                  | 38   |
| Bengali                                   | 39   |
| Malyalam                                  | 40   |
| Telgu                                     | 41   |
| Kannada                                   | 42   |
| Tamil                                     | 43   |
| Marathi                                   | 44   |
| Gujrati                                   | 45   |
| Urdu                                      | 46   |
| Sanskrit                                  | 47   |
| Others                                    | 48   |