



**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY**  
(A Unitary University Established by Govt. of Odisha)  
PO- ENGINEERING COLLEGE BURLA, DIST-SAMBALPUR,  
ODISHA-768018, [www.vssut.ac.in](http://www.vssut.ac.in)

No. VSSUT/Estt/ 401

Dated. 06/02/2020

**ADVERTISEMENT FOR RECRUITMENT OF NON-TEACHING POSTS**

Applications in the prescribed format along with relevant documents are invited from eligible candidates for recruitment to the Non-Teaching posts for Veer Surendra Sai University of Technology, Burla on contractual basis. The service conditions of the contractual posts shall be governed by the Government of Odisha, General Administration Department Resolution No.GAD-SC-RULES-0009-2013/32010/Gen dated 12.11.2013 and No.1147-GAD-SC-RULES-0061-2013/Gen dated 17.01.2014. The details of number of posts including required qualifications, eligibility criteria consolidated remuneration, reservations, application forms and other general information are available in the University website [www.vssut.ac.in](http://www.vssut.ac.in) . The last date for the receipt of the applications at VSSUT, Burla is **13.03.2020** during office hours by Registered/Speed Post only. University will not be responsible for any kind of postal delay. The qualifications, eligibility criteria, experience and age limit etc. as on last date of submission only will be considered. Consequently, the University Advertisement No.VSSUT/Estt/2132 dated 26.06.2018 is hereby stand cancelled. However, the candidates who had applied earlier in pursuant to the aforesaid advertisement are required to submit their applications afresh without any application fees. The authority reserves the right to reject any or all the applications or cancel the entire selection process without assigning any reason thereof.

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04.02.2020  
REGISTRAR

Memo No.VSSUT/Estt/ 402 (50)

Dated. 06/02/2020

1. M/s. The Advertising Corporation of India Private Limited, BMC-Panchadeep Market Complex,3rd Floor, Unit-4 Market, Bhounya Nagar, Bhubaneswar-751001 with request to publish the above advertisement in one issue of the all Odisha daily edition of The SAMBAD & The Times of India on or before 07.02.2020 at the I&PR approved/lowest rate . The bill may be sent in triplicate along with a copy of the paper in which the publication is made.
2. University Notice Board.
3. The Dean, Faculty & Planning with a request to display the advertisement in the University website [www.vssut.ac.in](http://www.vssut.ac.in).
4. The Commissioner-cum-Secretary to the Chancellor, VSSUT, Burla and Governor of Odisha, Raj Bhawan, Bhubaneswar for kind information of the Hon'ble Chancellor.
5. The Commissioner-cum-Secretary to Government, Skill Development & Technical Education Department, Bhubaneswar for kind information.
6. The Joint Secretary to Government, Skill Development & Technical Education Department, Bhubaneswar for information.
7. The Director, Technical Education & Training, Odisha, Cuttack for kind information.
8. The District Employment Officer, Sambalpur for kind information.
9. The Registrars, all IITs/ NITs/ Technical Universities of Odisha with request to arrange for wide circulation.
10. All HODs/Deans/Professors I/C/Workshop Superintendent for kind information
11. The Comptroller of Finance for information & necessary action.
12. PA to Vice-Chancellor for kind information of the Vice-Chancellor.

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**DETAILS OF VACANCY**

Category	Category of Post	Consolidated Pay	Reservation				Total
			SC	ST	SEBC	UR	
01	<b>Junior Instructor</b>	Rs.16880/-					
	Mechanical Engg			01			01
	Electronics & T.C.Engg					01	01
	Architecture		01			01	02
	Chemical Engg.			01			01
	Computer Sc. & Engg					01	01
02	<b>System Operator</b>	Rs.16880/-				01	01
03	<b>Demonstrator</b>	Rs.16880/-					
	Physics					01	01
	Chemistry					01	01
04	<b>Mechanic Gr.III</b>	Rs.9000/-					
	Civil			01			01
	Mechanical Engg					01	01
	Architecture			01			01
	Production					01	01
05	<b>Civil Maintenance (Plumber Mechanic)</b>	Rs.9000/-				01	01
06	<b>Carpenter</b>	Rs.9000/-				01	01
07	<b>Store Keeper</b>	Rs.16880/-				01	01
08	<b>Junior Stenographer</b>	Rs.8880/-		01		01	02
09	<b>Junior Assistant</b>	Rs.8880/-	02	01		04	07
10	<b>Typist</b>	Rs.8880/-				01	01
11	<b>Work Sarkar</b>	Rs.8390/-				01	01
12	<b>Peon</b>	Rs.8070/-		02	01	03	06

**MINIMUM QUALIFICATION AND EXPERIENCE:**

**Category-1: (i)** First Class Diploma in Engineering/Architecture in respective branch recognized by State Council of Technical Education, Odisha or equivalent (55% for SC/ST candidate) and with knowledge of Computer Skill.

**(ii)** Higher qualification and experience is desirable.

**Category-2: (i)** First Class Diploma in Computer Science & Engineering (55% for SC/ST candidate)

**(ii)** Higher qualification and experience is desirable.

**Category-3: (i)** PG Degree in Science in respective branch with knowledge of Computer Skill (55% for SC/ST candidate)

**(ii)** Higher qualification and experience is desirable.

**Category-4,5&6: (i)** Matric with ITI in respective equivalent trade

**(ii)** Two years' experience in any University/ Institution/ Govt. Organization.

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- Category-7: (i)** Bachelor's Degree in any discipline or equivalent examination passed from Any recognized University with Diploma in store keeping and knowledge of computer skill.
- (ii) Minimum Two years' experience in store keeping in a recognized institution /organization is desirable.
- Category-8: (i)** Bachelor's Degree in any discipline or equivalent examinations from any recognized University/Institutions with a minimum speed with 40 words per minutes in English Typewriting and 80 words per minutes in Shorthand along with proficiency of data entry in Computer.
- (ii) Higher qualification and experience is desirable.
- Category-9&10:(i)** Bachelor's Degree in any discipline or equivalent examinations from any recognized University/Institutions with knowledge in Computer Skill.
- (ii) Higher qualification and experience is desirable.
- Category-11: (i)** +2 in any Discipline with 02 years' experience in Civil Maintenance Work like civil construction/ site supervision and measurement etc. along with knowledge in Computer Skill.
- (ii) Higher qualification and experience is desirable.
- Category-12:(i)** Passed with Class-VIII with capable of read & write of Odia & English.

#### **TERMS AND CONDITIONS:**

- a) Reservation of vacancies for Woman/Ex-serviceman/Physically handicapped persons shall be made in accordance with the provisions made under relevant rules.
- b) He /She must be a permanent resident of Odisha.
- c) He /She is not more than 32 years of age on the last date of submission of application. The upper age limit shall be relaxed by 05 years in case of SC/ST/SEBC and Women candidates, 10 years for physically handicapped persons and for Ex-servicemen as per Government Rules.
- d) He /She must be of good character.
- e) He /She must be of sound health, good physique and active habits and free from organic defects, physical and mental infirmity and must qualify in the test.
- f) He /She must not be have more than one spouse living.
- g) He /She must be able to speak, read and write Oriya and must have passed the ME standard in Oriya medium.
- h) In service candidate is required to submit his/her application through proper channel.
- i) He /She is required to produce all the original Certificates at the time of Viva- Voce test.

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**METHOD OF RECRUITMENT:**

(a) The competitive examination for the posts of Category 1, 2,3, 4,5 & 6 shall consist the following.

Paper	Subject	Marks	Total marks	Time
Paper-I	(i) Knowledge in respective branch	70	100	02 hours
	(ii) English	10		
	(iii) General Knowledge	10		
	(iv) Test of Reasoning	10		
Paper-II	Practical Test in Respective branch/trade	50	70	02 hour 30 Min.
	Computer skill (Practical)	20		
	Career	15	30	
	Interview/Viva-voce	15		

Only successful candidates in Paper-I & Paper-II, shall be called for Viva-Voce test.

(b) The competitive examination for the post of Category-7,8,9 &10 shall consist the following.

Paper	Subject	Marks	Total Marks	Time
Paper-I	English	50	200	02 hours
	Mathematics	50		
	General Knowledge	50		
	Test of Reasoning	50		
Paper-II	Computer Test	50	100	10 Minutes each
	Shorthand Test (only of Junior Stenographer)	50		
	Career	25	50	
	Interview/Viva-voce	25		

Only successful candidates in Paper-I & Paper-II, shall be called for Viva-Voce test.

(c) The competitive examination for the post of Category-11 shall consist the following.

Paper	Subject	Marks	Total Marks	Time
Paper-I	English	50	200	02 hours
	Mathematics	50		
	General Knowledge	50		
	Test of Reasoning	50		
Paper-II	Computer Test	50	50	
	Career	25	50	
	Interview/Viva-voce	25		

Only successful candidates in Paper-I & Paper-II shall be called for Viva-Voce test.

(d) The competitive examination for the post of Category-12 shall consist the following.

Subject	Marks	Time
Passage writing in Odia and simple English	50	01 hour
Viva-voce/	50	

Only successful candidates in written test shall be called for Viva-Voce test.

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## DOCUMENTS TO BE ENCLOSED WITH THE APPLICATION FORM:

- (i) Certificates and Mark Sheets of all the examinations passed.
- (ii) Caste Certificate in case of SC/ST/SEBC and Medical Certificate for PWD candidates must be issued by the competent authority.
- (iii) The reserved category candidates are required to produce recent residential certificate issued by the competent authority.
- (iv) Certificate of passing Oriya standard (for candidates who did not have Oriya subject in H.S.C./Class-VII Exam.)
- (v) Two copies of recent passport size colour photographs of self.
- (vi) Non-refundable Account Payee Demand Draft for Rs.500/- (Rs.250/- for SC/ST/PWD candidates) drawn in favour of VSSUT, Burla and payable at SBI Burla (Code No-2034).
- (vii) The candidate should put his/her full signature on all the documents mentioning '**submitted by me**'.
- (viii) Break up of weightage to careers for different categories of post shall be notified in the University website [www.vssut.ac.in](http://www.vssut.ac.in). However, higher qualification beyond the requisite shall not be given any weightage.

### NOTE:

- i) The Authority reserves the right to reject any application or modify/cancel the Advertisement/Examination without assigning any reason thereof.
- ii) No TA/DA will be allowed to attend the recruitment test.
- iii) The application can be downloaded from the University website [www.vssut.ac.in](http://www.vssut.ac.in).

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*04.02.2020*  
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