



दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT. No. DMRC/PERS/22/HR/2020/43

ANNEXURE I

**AFFIX A
RECENT
PASSPORT
SIZE SELF
ATTESTED
PHOTOGRAPH**

DMRC APPLICATION FORMAT

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE					
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/01/2020 (Min 55 years – Max 61 years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars (Name of degree)	Subject	Institute / University	% or CGPA	Passin g Year
A	GRADUATION					
B	OTHERS					
12	WORK EXPERIENCE (AS ON 01/01/2020) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL EXECUTIVE EXPERIENCE	YEARS	MONTHS	DAYS		
A	CURRENTLY EMPLOYED / SUPERANNUATED					
B	CURRENT ORGANIZATION (if currently employed)					
C	LAST ORGANIZATION (if superannuated)					
D	DATE OF SUPERANNUATION (dd/mm/yyyy) (if superannuated)					

II	FOR APPLICANT FROM RAILWAYS in <u>CDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (CDA) Functional Grade to be mentioned and not MACP	Period (To – From) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	FOR RAILWAY PSU etc. APPLICANT in <u>IDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name	Pay Scale (IDA)	Period (To – From) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
IV	ESSENTIAL WORK EXPERIENCE			
	MINIMUM 10 YEARS' EXPERIENCE WORKING IN OPERATION & MAINTENANCE ACTIVITIES OF ROLLING STOCK DEPARTMENT			YES / NO
V	BREIF DESCRIPTION OF THE WORK EXPERIENCE			
13	WHETHER ANY PUNISHMENT / PENALTY WAS AWARDED TO APPLICANT IN LAST 10 YEARS			YES / NO
	IF YES, DETAILS OF CASE			
14	WHETHER ANY ACTION OR ENQUIRY IS GOING ON AGAINST APPLICANT			YES / NO
	IF YES, DETAILS OF ENQUIRY			
15	NOC FROM CURRENT EMPLOYER ENCLOSED (IF CURRENTLY SERVING)			YES / NO
16	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (only for currently employed applicants)			YES / NO
17	DOCUMENTS IN SUPPORT OF FUNCTIONAL GRADE ENCLOSED (For candidates from CDA scale)			YES / NO
18	CREDENTIALS IN SUPPORT OF ESSENTIAL WORK EXPERIENCE ENCLOSED			YES / NO
19	WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS OF THE INTERVIEW)			

20	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)
21	HOBBIES / INTERESTS

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Graduation, Post-Graduation & Others) (for all candidates)
2. Work Experience Certificate (for all candidates)
3. NOC, Vigilance, D&AR from Employer (in case of candidates still in service)
4. APAR Last 5 years (for all candidates)
5. Documents in support of Functional Grade (for CDA pay scale)
6. PPO Order (in case of superannuated candidates)