DIBRUGARH UNIVERSITY
DIBRUGARH – 786 004
ASSAM

(A) Points to be noted by the applicants

1. The applicant must be a citizen of India.

2. He / She must be medically fit both in mind and in body – a certificate duly signed by the District Medical Officer, Dibrugarh District or any competent Registered Medical Officer, approved by the Vice-Chancellor, shall have to be produced by any person who has been appointed as a Teacher, before / she is allowed to join. Provided that in the case of a person already in service of the Dibrugarh University, such a Medical Certificate shall not be required.

3. A certificate about good character from the Head of the Institution last attended or served shall ordinarily accompany an application for any post of a Teacher if he / she is not already in service of the University.

4. The candidate must possess the minimum qualifications for the post.

5. Applicants must fill-in all the parts (Part-A, Part-B *Annexure-II, as the case may be*) of the application form. Incomplete application and application not in the prescribed form and application without photocopies of certificates / mark sheets, proof of date of birth, caste certificate, etc. will be rejected. A list of enclosures must be furnished as provided in the application form.

6. Applicants are advised to give phone numbers and e-mail address in their own interest to facilitate prompt communication.

7. Applicants may attach additional sheet(s) wherever necessary quoting the serial number.

8. Applicants willing to apply for more than one post / department must send separate application forms for each post(s) along with separate application fee.

9. Application(s) received after the last date as mentioned in the advertisement shall be summarily rejected.

(B) Conditions to be fulfilled after appointment :

1. A person appointed to the post of a Teacher shall join within one month from the date of issue of appointment order, failing which the appointment order is liable to be cancelled, provided that in exceptional circumstances, the Vice-Chancellor may extend this period.

2. Before a person appointed to the post of a Teacher joins in his / her post, he / she shall execute an agreement with the university that he / she shall strictly abide by the provisions of the Acts and the Ordinances. A Teacher shall also undertake in the agreement to submit to the Vice-Chancellor a self-appraisal report of his / her performance annually.

3. Every person appointed permanently to a post of Teacher shall be on probation for a period of one year. Provided that the period of probation may, for good and sufficient reasons, be extended by the Executive Council for another period not exceeding one year.

4. Every person appointed permanently to a post of Teacher, on satisfactory completion of his / her period of probation, shall be confirmed in the post unless he / she is considered unfit for confirmation.

5. The person, after joining the post of Teacher, will be subjected to the provisions of the Dibrugarh University Teachers' Service Conditions Ordinance.

PART-A
(BRIEF PARTICULARS OF APPLICANT)

DIBRUGARH UNIVERSITY
DIBRUGARH – 786 004 :: ASSAM
☎ : 0373-2370231

APPLICATION PRO-FORMA FOR TEACHING POSITIONS
(Please read carefully the general conditions / instructions given below before filling in the form)

Applicants must paste here a recent passport size photograph

To be returned to:	Details of application fee :
The Registrar	1. **Name of the bank:** ………………………………………..………...
Dibrugarh University	2. **Demand Draft/Bankers' Cheque No.** ……………………………
Dibrugarh,	**Date** ………………………..
Dibrugarh – 786 004, Assam.	3. **Amount: Rs. 500/- (Rupees five hundred) only**

1. (a) Advertisement No. & Date:
   (b) Name of the Post applied for :
   (c) Field of specialization opted for out of those specified in the advertisement (if applicable):

2. Name of the Applicant: (in CAPITAL letters)

3. Father's / Spouse's Name:

4. (a) Marital Status: _____ (b) Gender: _____ (c) Blood Group _____

5. (a) Correspondence address (in CAPITAL letters):   (b) Permanent address (in CAPITAL letters):

   (c) Phone No. | Land line (with STD) | |
   | | Mobile | |

   (d) e-mail:

6. Date of Birth (as per Christian era):
   Day   Month   Year

7. Age on the last date of receipt of application as stated in the advertisement:
   Years   Month(s)   Day(s)

8. Are you a citizen of India? Write YES or NO

9. (a) Do you belong to Scheduled Caste / Scheduled Tribe / Other Backward Classes / Persons with Disability / Ex-serviceman?
   Write SC/ST/OBC/PWD/Ex-serviceman as the case may be:
   (b) If none, write NONE in the box:

SC	ST	OBC	PWD	Ex-Serviceman

   (c) If you belong to PWD (Persons with Disability), then state the nature of disability as OH (Orthopedically Handicapped), VH (Visually Handicapped) or HH (Hearing handicapped):

OH	VH	HH

10. Religion:

11. If appointed, what notice / how much time would you require for joining the post?

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Date:
Place: **Signature of the applicant**
                                        Name in full: …………………………………….
(Applicants must also fill in the PART-B of the Application Form)

PART-B

1. Give particulars of all examinations passed, all degrees and technical qualifications obtained at a University or higher technical institutions of learning, commencing with High School Leaving (10th standard) / Matriculation examination. Please attach photocopies of certificates and marksheets.

Sl. No.	School / College / Institute	Name of the Board / University / Institution	Degree / Diploma passed / obtained	Distinction / Class / Division	Subject (mention field of specialisation / major, if any)	% of Marks obtained	Date of passing

2. Particulars of GATE, UGC/CSIR NET/SET/Ph.D. (under new regulations of UGC) clearance.

Name of the Test	Year	Roll No.	Subject

3. Details of employment, if any (give here particulars of your past and present employment in chronological order starting with present employment):

Sl. No.	Organization / Institution	Position held	Nature of duties / work	Date of joining	Date of leaving	Length of service	Pay scale	Additional remarks about experience, if any*

* Specify if the position is (i) Pre-Ph.D. (ii) Post-Ph.D. (iii) Concurrently in Ph.D.

4.	Details of enclosures sent with this application form:

i)   ii)

iii)   iv)

v)   vi)

vii)   viii)

ix)   x)

xi)   xii)

xiii)   xiv)

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5. **Declaration:**

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Date: **Signature of the applicant**

Place: **Name in full:** …………………………………….…..

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6. **Forwarding note of the Employer:**

Certified that ………………………………………………………………………… has been an employee of ………………………………………………………….. (name of the organization) since ………………… (date) and at present working as ………………………………………….. Information given by the employee in Part-A, Part-B, and Annexure –II is correct to best of my knowledge.

This organization has no objection to his / her applying for the position of ………………… ……………………… at Dibrugarh University.

Memo No.   **Signature:**

Date: **Designation:**

Place: **Name of the organization**

Minimum Scores for APIs for direct recruitment of teachers in University Departments and the norms to be considered by the Selection Committees along with other specified eligibility qualifications stipulated in the Regulation.

	Lecturer at the level of Assistant Professor/ equivalent cadres (Stage 1)	Reader at the level of Associate Professor/ equivalent cadres (Stage 4)	Professor/equivalent cadres (Stage 5) AGP
API Scores	API scores are not mandatory. However those having API scores can furnish the same as per Appendix III Table I (Category I, II and III) as per UGC's regulation, July, 2018. But the candidates are to posses minimum qualification as per Regulations.	Consolidated API score requirement of 75 points from / Research and Academic of APIs (**Annexure I I**)	Consolidated API score requirement of 120 points from APIs (**Annexure I I**)
Selection Committee shall award weightage to a candidate out of total 100 weightage	a) Academic Record and Research Performance (50%) b) Assessment of Domain Knowledge and Teaching Skills (30%) c) Interview performance (20%)	a) Academic Background (20%) b) Research performance based on API score and quality of publications (40%). c) Assessment of Domain Knowledge and Teaching Skills (20%) d) Interview performance: (20%)	e) Academic Background (20%) f) Research performance based on API score and quality of publications (40%). g) Assessment of Domain Knowledge and Teaching Skills (20%) Interview performance: (20%)

(Framed on the basis of the UGC regulation, July 2018)
To be applicable to fresh/direct recruitment as Lecturer (at the level of Asstt. Professor)/
Reader (at the level of Associate Professor)/ Professor.

Brief Explanation: Based on the application information, API scores are to be awarded. The minimum API scores required by teachers under research and academic achievements an different for different posts and between university and colleges. The API score will be based on verifiable criteria and will be finalized by the screening/selection committee. The candidate may enclose the API scores sheet issued by his / her present employer if available.

Sl. No.	Academic/Research Activity	Faculty of Sciences/Engineering/Agriculture/ Medical/ Veterinary Sciences	Faculty in Languages/ Humanities/Arts/Social Sciences/Library/ Education/ Physical Education/ Commerce/ Management & other related disciplines
01.	**Research Paper in Peer-Reviewed or UGC listed Journals**	08 per paper	10 per paper
02	**Publications (other than Research Paper)**		
	(a) **Books authored which are published by:**		
	International Publishers	12	12
	National Publishers	10	10
	Chapter in Edited Books	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	(b) **Translation works in Indian & Foreign Languages by qualified faculties:**		
	Chapter or Research Paper	03	03
	Book	08	08
03	**Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula:**		
	(a) Development of Innovative pedagogy	05	05
	(b) Design of new curricula and courses	02 Per curricula/course	02 Per curricula/course
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 mark/credit)	20	20
	MOOCs (developed in 4 quadrant) per module/lecture	05	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator of MOOCs (In case of MOOCs of lesser credits 02 marks/credit)	08	08
	(d) E-content		
	Development of e-content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/ paper/ e-book	10	10
04	**(a) Research guidance**		
	Ph. D	10 per Degree awarded 05 per thesis submitted	10 per Degree awarded 05 thesis submitted
	M. Phil/ P.G. dissertation	02 per Degree awarded	02 per Degree awarded

	(b) Research Projects Completed		
	More than 10 lakh	10	10
	Less than 10 lakh	05	05
	(c) Research Projects ongoing		
	More than 10 lakh	05	05
	Less than 10 lakh	02	02
	(d) Consultancy	03	03
05	**(a) Patents**		
	International	10	10
	National	07	07
	(b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central Govt. or State Govt.		
	International	10	10
	National	07	07
	State	04	04
	(c) Awards/Fellowship		
	International	07	07
	National	05	05
06	*** Invited lectures/ Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)**		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State/University	02	02

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

i) Paper in refereed journals without impact factor - 05 points
ii) Paper with impact factor of less than 1 - 10 points
iii) Paper with impact factor between 1 & 2 - 15 points
iv) Paper with impact factor between 2 & 5 - 20 points
v) Paper with impact factor between 5 & 10 - 25 points
vi) Paper with impact factor >10 - 30 points

(a) Two authors: 70% of total value of publication for each author.
(b) More than two authors: 70% of total value of publication for the First/Principal/ Corresponding author and 30% of total value of publication for each of the joint authors.
Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- * For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy document and 6. Invited Lectures/Resource Person/Paper Presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

Table : 3 A
Criteria for Short-listing of Candidates for Interview for the Post of Assistant Professor in Universities

Sl. No.	Academic Record	Score			
1	**Graduation**	80% & Above=15	60% to less than 80% = 13	55% to less that 60% = 10	45% to less than 55% = 05
2	**Post -Graduation**	80% & Above = 25	60% to less than 80% = 23	55% (50% in case of SC/ST/OBC. (non-creamy layer)/PWD) to less that 60% =20	
3	**M.Phil**	60% & Above =07	50% to less that 60% = 05		
4	**Ph.D.**	30			
5	**NET With JRF**	07			
	NET	05			
	SLET/SET	03			
6	**Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-Listed Journals)**	10			
7	**Teaching/Post Doctoral Experience (2 marks for one year each)#**	10			
8	**Awards**				
	International/National level (Awards given by International Organisations/ Government of India/Government of India recognised National level Bodies)	03			
	Satate level (Awards given by State Government)	02			

 # However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note (A) (i) M. Phil. + Ph.D   Maximum= 30 marks
            (ii) JRF/NET/SET   Maximum= 07 marks
            (iii) In awards category   Maximum= 03 marks
      (B) Number of candidates to be called for interview shall be decided by the concerned Universities.

Signature of the applicant