

**FORMAT OF APPLICATION FOR EMPANELMENT AS  
JUNIOR & SENIOR LAWYER**



Photo

Application no. \_\_\_\_\_  
(For Office use)

**APPLICATION FOR EMPANELMENT AS JUNIOR & SENIOR LAWYER**

1. **Applicant's Name** :
2. **Father's/Husband's Name** :
3. **Date of Birth** :
4. **Age(as on 05/02/2020)** :
5. **Gender** :
6. **Residential Address** :
  
7. **Office Address** :
  
8. **Chamber Address (if any)** :
  
9. **Telephone No.(O)** :
10. **Telephone No.(R)** :
11. **Mobile No.** :
12. **Fax No.** :
13. **E-Mail ID** :
14. **PAN No.** :
15. **AADHAR No.** :

16. **Educational Qualifications :**

Course	Name of Board/University	Year of Passing	Obtained Percentage (Aggregate)
Graduation			
Professional Degree (LLB)/(LLM)			
Any other (if any)			

17. **Date of Enrollment as Lawyer** :
18. **Enrollment No.** :

(Attach self-attested copy of enrollment certificate issued by Bar Council)

19. **Standing in Bar / Experience** :  
(Duration of actual practice for which applied)

**(Attach an experience certificate issued by the Bar Association/Council)**

(a) **Total no. of cases handled** :

(b) **Nature of cases handled** :  
(Attach extra sheet, if required)

(c) **Specialization if any** :  
(The details of a few important cases, the Applicants have dealt with / handled and reported judgement if any.)

20. **Whether Central / State Government or :  
Government undertaking counsel / pleader  
(indicate period)**

21. **Brief list of Clients i. e. Government / :  
Organisations/ Commissions / PSUs / MNCs**

22. **The courts where the Applicants are regularly :  
practising.**  
(Enclose Bar Association Membership Certificate)

23. **Specify whether earlier remained on the panel of  
MCGM Authority or any other Institution /  
Government Department**  
(please tick in the concerned column)

**If remained on the panel of MCGM Authority : YES NO**

25. **Whether any disciplinary case / Complaint was : YES NO  
against the Applicants with any Bar Council /  
MCGM.**

If yes specify details with documents.

26. **List of the documents to be attached in soft scanned format  
For Junior Lawyer & Senior Lawyer**

1. Self Attested copy of Certificates in support of educational qualifications.
2. Self Attested copy of Certificate of Enrollment issued by the Bar Council under the Lawyer Act, 1961.
3. Self Attested copy of Photo Identity Card, Address proof (as per KYC Norms)
4. Self Attested copy of ITR for last 3 years

**Signature**

## **DECLARATION**

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be canceled. I have read and understood the instructions and terms and conditions of the empanelment and agree to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking empanelment. I have not submitted any other application for empanelment, besides the present one. I declare that I have never been penalized by any bar council in any Disciplinary Proceedings. I also undertake to maintain absolute secrecy about the cases of MCGM as required under the Act, Rules and Regulations there under. I agree with the Fee Schedule and all the terms and conditions notified by MCGM.

**Place :** \_\_\_\_\_

**Signature**

**Date :** \_\_\_\_\_