

**Subject: Engagement of retired ONGC persons to be posted as competent persons on contract workover Rigs in Ahmedabad and Mehsana Asset.**

The following are terms and conditions for engagement of retired ONGC persons to be posted as competent persons in Work over rigs on contractual basis (based on modifications approved vide 462nd EC meeting held on 03.02.2015) as per following details:

Sl No.	Post	No. of posts	Required Experience/ Age limit	Monthly compensation/Emoluments
1	Associate Consultant/ Junior Consultant	46 for Ahmedabad  26 for Mehsana	Experience: Retired ONGC persons at E3 to E5 level with at least 10 years of experience in Work over/Drilling operations. Age limit: Upto 65 years(as on 20.03.2020)	Remuneration as per company policy.

**Date for receipt of application in the following emails:**

1. [arun\\_sharma4@ongc.co.in](mailto:arun_sharma4@ongc.co.in) (for Ahmedabad)
2. [pramanik\\_s@ongc.co.in](mailto:pramanik_s@ongc.co.in) (for Mehsana)

Within ten working days from the date of publication of the advertisement in newspaper. May contact above officers for format of resume.

**Date, Venue and reporting time for interview:** To be intimated to shortlisted candidates in due course through emails.

**Period of Engagement:**

The engagement shall be for interim period of 03 months.

**Role and Responsibility**

The Consultant is expected to provide complete supervision of all activities associated with work over operations in RTC shift pattern such as

- (a) Adequate inspection of the installation and the equipment thereof;
- (b) A thorough supervision of all operations at the installation;
- (c) To ensure that the installations, running and maintenance, of all machinery in the mine are carried out in safe manner;
- (d) To ensure compliance of SOPs, statutory guidelines and Mines act.
- (e) Regular update of QHSE documentation
- (f) site inspection and supervision of site preparation, rig deployment at site, smooth execution of work over operations in co-ordination with Installation Manager and other departments, preparation of pipe tally and completion report etc.,
- (g) Any other responsibility required as per DGMS & other statutory authorities.

**Offer of Engagement:**

- a) The offer of engagement will clearly specify remuneration, tenure of engagement, terms and conditions of engagement , detailed Job description, Duties and responsibilities etc.,
- b) The offer of engagement has to be accepted by the person before commencement of his/her engagement period
- c) The person shall undergo a medical examination, or submit latest medical report from ONGC empanelled Hospital prior to engagement.
- d) The person will have to make his/her own arrangement of stay in Ahmedabad and Mehsana.

**Other terms and conditions**

1. ONGC shall have the right to cancel the engagement at any time without assigning any reason thereof. However, in the normal course, engagement may be terminated from either side, without assigning any reason, by giving one month's notice.
2. Consultants shall follow the Round-the-clock shift pattern. However, in case of exigency, he/she shall work for extended hours/holidays to complete the work.
3. Consultants will not have any financial power.