



THE ANDHRA PRADESH STATE CO-OPERATIVE BANK Ltd.,

(A State Govt. Partnered Scheduled Bank)

HO, D No: 27-29-28, NTR Sahakara Bhavan, Governorpet, Vijayawada-520 002

HRD; Ph No.:0866 2429-011/012, Email-id: hrd@apcob.org

NOTIFICATION

INVITING APPLICATIONS FROM ELIGIBLE CANDIDATES FOR ENGAGING PROFESSIONAL CONSULTANT FOR MSME (MICRO SMALL AND MEDIUM ENTERPRISES) ON CONTRACT BASIS FOR A PERIOD OF 3 YEARS.

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I. JOB DESCRIPTION:

The Professional Consultant with specialization in MSME sector is expected to support for increasing and also diversifying the loan portfolio of APCOB and DCCBs in the State of Andhra Pradesh in MSME sector. The responsibility of the Consultant is to provide policy direction, technical assistance, knowledge management and implementation support.

II. ELIGIBILITY CRITERIA:

- 1. Age Limit:** Below 65 years as on 01.04.2020.
- 2. Minimum Educational Qualification:**
 - a. Bachelors/Masters' Degree in Engineering/Management/Commerce from a recognized university. Knowledge in computers is essential.
 - b. Knowledge of Telugu language compulsory.
- 3. Experience (as on 01.04.2020):** At least 'fifteen years' experience as an officer in large Bank/Financial institution /Statutory Corporation or Central/State Government dealing with the MSME sector.

III. TERMS & CONDITIONS OF THE APPOINTMENT:

- 1. Contract Period:** The period of contract will be initially for a period of 3 years, subject to review of performance at the end of each year.

2. **Remuneration and other perks & allowances:** The selected candidate will be paid a consolidated monthly emoluments up to Rs.75, 000/- depending on the qualification and experience of the candidate as decided by the Interview panel. The other applicable perks and allowance are as under:
- a. TA/DA as applicable would be paid for Tours within and outside the State on par with DGM Cadre Officer of APCOB.
 - b. Other Perks/Facilities: Laptop, Mobile Phone, conveyance allowance/facility (as per the availability), mobile charges etc.,

3. **Job location:** Place of posting would be at Head Office of APCOB

IV. ROLES & RESPONSIBILITIES

1. Study the State/Central Government policy on promotion of MSME in the State and to study various schemes in this sector.
2. To study the various existing products and services being offered by APCOB/DCCBs in the State to meet the credit requirements in MSME sector.
3. To take up field visits within/outside the State, to interact with MSME fraternity and various stake-holders viz., DCCBs, SIDBI & NABARD/DIC/ Sate Government Departments etc., to identify the potential activities/projects to be financed in the State.
4. To explore & suggest the possibilities of introduction of new products and services to extend finance for MSME sector, in convergence with various State & Central Government Schemes and in-tune with the different schemes available from SIDBI.
5. To assist/guide in preparation/formulation of various loan policies, proposals, appraisal mechanism, project documentation, loan documentation etc., in-tune with new loan products and services.
6. Lead and contribute to monitoring and evaluation and other analytical, advisory and technical assistance activities in collaboration with SIDBI/NHB/National level organisations in financing to MSME sector.
7. To provide handholding support to the Staff and development of Human Resources in implementing the policies and guidelines in the field of MSME.

V. INDUSTRY BACKGROUND: Banking and Financial Industry.

VI. SELECTION PROCEDURE:

1. Selection will be made on the basis of an interview. Merely satisfying the eligibility norms do not entitle a candidate to be called for Interview. APCOB reserves the right to call only the requisite number of candidates for the Interview after preliminary screening/ short listing with reference to candidates' qualification, experience, profile vis-a-vis job requirements, etc.
2. All further announcements/ details pertaining to this process will be provided only on the bank's website www.apcob.org from time to time.

VII. APPLICATION GUIDELINES:

1. Candidates can apply for the post from **27.05.2020 to 09.06.2020** by way of e-mail or by post in the prescribed proforma application available in the Bank's website www.apcob.org.
2. Candidates may submit their application form, in the prescribed format, along with supporting documents of age proof, Educational qualification, experience, a passport size photo and UTR no. of NEFT transaction, by way of e-mail to the ID: hrd@apcob.org or by way of post to the Deputy General Manager (HRD), The AP State Coop Bank Ltd., #27-29-28, Governorpet, Vijayawada -520002.
3. The application fee of Rs. 500/- shall be paid by way of NEFT to the following account or Demand Draft in favour of The A.P State Co-operative Bank Ltd., payable at Vijayawada.

Name: APCOB-Recruitment;
Account no. 36054926191;
IFSC: SBIN0003055;

VIII. DISCLAIMER:

In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information

or has suppressed any material fact(s), his /her candidature will stand cancelled. If any of these shortcomings is / are detected even after appointment, his /her services are liable to be terminated. Decision of APCOB in all matters regarding eligibility and selection would be final and binding on all candidates. No representation or correspondence will be entertained by APCOB in this regard.

Date: 27.05.2020.

Sd/-

MANAGING DIRECTOR