TELANGANA STATE PUBLIC SERVICE COMMISSION: HYDERABAD

NOTIFICATION NO.03/2020, Dt.07/03/2020

MANAGER (ENGINEERING) IN HYDERABAD METROPOLITAN WATER SUPPLY AND SEWERAGE BOARD ENGINEERING SERVICE
(GENERAL RECRUITMENT)

PARA – I:

1)   Applications are invited Online from qualified candidates through the proforma Application to be made available on Commission's WEBSITE (www.tspsc.gov.in) to the post of **Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board Engineering Service in the State of Telangana.**

   i.   **Submission of ONLINE applications from Dt. 16/03/2020**
   ii.   **Last date for submission of ONLINE applications Dt. 30/03/2020. The payment of Fee will not be accepted after 11:59 P.M of last date for submission.**
   iii. **Hall Tickets can be downloaded 07 days before commencement of Examination.**

2) **The Examination (Objective Type) dates will be announced later.** **The Commission reserves the right to conduct the Examination either COMPUTER BASED RECRUITMENT TEST (CBRT) or OFFLINE OMR based Examination of objective type.** Before applying for the post, candidates shall register themselves as per the One Time Registration (OTR) through the Official Website of TSPSC. Those who have registered in OTR already, shall apply by login to their profile using their TSPSC ID and Date of Birth as provided in OTR.

   IMPORTANT NOTE: Candidates are requested to keep the details of the following documents ready while uploading their Applications and updating OTRs if necessary.
   i.   Aadhar number
   ii. Educational Qualification details i.e., SSC, INTERMEDIATE, DEGREE, POST GRADUATION etc. and their Roll numbers, Year of passing etc. (whichever is required).
   iii. Community/ Caste Certificate/ Non-Creamy Layer Certificate in case of BC's obtained from Mee Seva/ E Seva i.e., Enrollment number and date of issue for uploading in OTR.

3) The candidates who possess requisite qualification may apply online by satisfying themselves about the terms and conditions of this recruitment. The details of vacancies are given below: -

Post Code.	Name of the Post	No. of Vacancies	Age as on 01/07/2020 Min. Max.	Scale of Pay Rs.
01	Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board (Civil Engg. branch)	79		
02	Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board (Mechanical Engg. branch)	06		
03	Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board (Electrical Engg. branch)	04	18-34	37,100/- – 91,450/-
04	Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board (Electronics & Communication Engg. branch)	03		
05	Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board (Computer Science / Information Technology branch)	01		

(The *Details of Vacancies* i.e., Community, Multi-Zone-II and Gender wise (General / Women) may be seen at *Annexure-I*.)

IMPORTANT NOTE: The number of vacancies and Departments are subject to variation on intimation being received from the appointing authority.

4) EDUCATIONAL QUALIFICATIONS:

Applicants must possess the qualifications from a recognized University/ Institution as detailed below or equivalent thereto, as specified in the relevant Service Rules, indented by the Department as on the Date of Notification.

Post Code	Name of the Post	Educational Qualifications
01	Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board (Civil Engg. branch)	Must possess a Degree in Engineering in the Concerned (Civil / Mechanical/ Electrical/ Electronics & Communication / Computer Science / Information Technology) Engineering Branch of a University or an equivalent qualification as recognized by the U.G.C. or AICTE.
02	Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board (Mechanical Engg. branch)	
03	Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board (Electrical Engg. branch)	
04	Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board (Electronics & Communication Engg. branch)	
05	Manager (Engineering) in Hyderabad Metropolitan Water Supply and Sewerage Board (Computer Science / Information Technology branch)	

5) **AGE:** Minimum 18 years & Maximum 34* years. The age is reckoned as on 01/07/2020 (Rule- 12(1)(a)(v) of State and Subordinate Service Rules).

Minimum Age (18 years): A Candidate should not be born after 01/07/2002.

Maximum Age (34 years): A candidate should not be born before 02/07/1986.

The Upper Age limit will be relaxed as per Rules and will be calculated on the above lines.

N.B.: 1) No person shall be eligible if he/she is less than 18 years of age.
2) No person shall be eligible if he/she crossed 58 years of age (Superannuation age).

Age Relaxations: The upper age limit prescribed above is however relaxable in the following cases:

Sl. No.	Category of candidates	Relaxation of age permissible
1	2	3
1.	Telangana State Government Employees (Employees of TSRTC, Corporations, Municipalities etc. are not eligible).	5 Years based on the length of regular service.
2.	Ex-Service men	3 years & length of service rendered in the armed forces.
3.	N.C.C.(who have worked as Instructor in N.C.C.)	3 Years & length of service rendered in the N.C.C.
4.	SC/ST and BCs	5 Years

6) (a) FEE: (Remittance of Fee) Each applicant must pay **Rs. 200/- (RUPEES TWO HUNDRED ONLY)** towards Online Application Processing Fee. This apart, the applicants have to pay **RS. 120/- (RUPEES ONE HUNDRED AND TWENTY ONLY)** towards Examination Fee. However, the following category of candidates are exempted from payment of Examination fee.

   a) BC, SC & ST of Telangana State
   b) Unemployed applicants in the age group of 18 to 34 years of Telangana State (They have to submit declaration at an appropriate time to the Commission that they are unemployed).
   c) PH & Ex-service men.

N.B.:- BC's, SC's and ST's belonging to other states are not exempted from payment of Application processing Fee and Examination Fee and they are not entitled for any kind of reservation..

b) Mode of Payment of Fee:

The Fee mentioned at Para-I(6)(a) is to be paid online through SBI ePay duly following online instructions once the application form details are submitted by filling TSPSC ID, date of birth and other particulars.

The fee once remitted, shall not be refunded or adjusted under any circumstances. Failure to pay the examination fee, application fee, wherever applicable will entail total rejection of application. The list of Banks providing service for the purpose of online remittance of fee is given in **_ANNEXURE – II._**

PARA-II: CENTRES FOR THE WRITTEN EXAMINATION:

1) The Written Examination (Objective Type) will be held at the following centres or as may be decided by the Commission.

   i) **HYDERABAD (including HMDA Jurisdiction)**
   ii) **KARIMNAGAR**
   iii) **KHAMMAM**
   iv) **WARANGAL**
   v) **NIZAMABAD**

2) Applicants have to choose any Four (04) Centers in order of preference. The Commission however reserves the right to allot candidates to any centre other than the centre chosen by the applicant or to abolish / create a new centre for administrative reasons. Request for change of the centre will not be entertained.

PARA-III: HOW TO APPLY:
A) HOW TO UPLOAD THE APPLICATION FORM:
 (i) The Applicants have to read the **_User Guide_** for Online Submission of Applications and then proceed further.
I Step: The Candidate has to visit the WEBSITE **http://www.tspsc.gov.in** and fill the OTR application if not registered earlier to obtain TSPSC ID. While filling the same, the candidates have to ensure that there are no mistakes in it. The Commission bears no responsibility for the mistakes, if any, made by the candidates.
II STEP: The candidates have to visit the website **http://www.tspsc.gov.in** to submit Application and Click on the Link with Notification Number and Name, provide TSPSC ID and Date of Birth to proceed further.
Candidate has to verify the details fetched from various databases pertaining to qualification, caste, Aadhar etc, and displayed on the screen. If the displayed details are correct he/she has to click **Yes** on confirm button. If any details are not displayed or need to be changed, he/she should click **No** on confirm button. If details are not displayed a text box will open and candidate has to feed the details manually. Required documents have to be uploaded by clicking the upload button. In addition to the details obtained from OTR database, Notification specific details such as Examination Centre opted, required qualification, university details, eligibility and accepting declarations etc. are to be filled by the candidate. Preview and Edit facility is available to make changes and submit for proceeding to Next step of making online payment of fee.
III STEP:-Immediately on entering the above details, the applicant will get payment gateway.
IV STEP:-The applicant should pay the prescribed fee as specified through any of the four

V STEP:-After payment of fee, the PDF Application will be generated which contains the particulars furnished by the candidates. The ID No in the PDF Application form has to be quoted for future reference/correspondence.

i)   Candidate shall note that, the details available with OTR database at the time of submitting the application will be considered for the purpose of this notification. If, any changes are made by the candidate to OTR database at a later date will not be considered for the purpose of this Notification.

ii) Hand written/ Typed/ Photostat copies/ outside printed Application Form will not be accepted and liable for rejection.

iii) The applicants should be willing to serve anywhere in Telangana State.

iv) For any Technical problems related to Online submission and downloading of Hall-Tickets please contact 040-23542185 or 040-23542187 (Call Time: 10.30 A.M to 1.00 P.M & 1.30 P.M to 5.30 P.M) or mail to helpdesk@tspsc.gov.in

NOTE:

1. The Commission is not responsible, for any discrepancy in Bio-data particulars while submitting the application form through Online. The applicants are therefore, advised to strictly follow the instructions and User guide in their own interest before submitting the application.

2. The particulars furnished by the applicant in the Application Form will be taken as final, and data entry is processed, based on these particulars only by Computer. Candidates should, therefore, be very careful in Uploading / Submitting the Application Form Online.

3. Incomplete/incorrect application form will be summarily rejected. The information if any furnished by the candidate subsequently in any form will not be entertained by the Commission under any circumstances. Applicants should be careful in filling-up the application form and submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.

4. Before Uploading/Submission of Application Form, the Candidates should carefully ensure his/her eligibility for this examination. No relevant column of the application form should be left blank, otherwise application form will not be accepted.

PARA- IV GENERAL PROVISIONS

1. Applicant must compulsorily fill-up all relevant columns of application and submit application through website only. The particulars made available in the website shall be processed through computer and the eligibility decided in terms of notification.

2. The applications received online in the prescribed proforma available in the website and within the time shall only be considered and the Commission will not be held responsible for any kind of discrepancy.

3. Applicants must upload his/her own scanned photo and signature through J.P.G format.

4. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.

5. All the essential certificates issued by the competent authority of Telangana State shall compulsorily be kept with the applicants to produce as and when required to do so. Failure to produce the required certificates on the day of verification will lead to disqualification.

6. Important – The claim of the candidates with regard to the date of birth, educational / technical qualifications, experience and community are accepted only provisionally on the information furnished by them in their application form and is subject to verification and satisfaction of the Commission. Mere admission to any test or interview or inclusion of the name of a candidate in a Merit List will not confer on the candidate any right for appointment. The candidature is therefore, provisional at all stages and the Commission reserve the right to reject candidature at any stage of the selection even after the advice has been made.

7. This Recruitment is entrusted to TSPSC along with Finance Clearance vide G.O.Ms.No.108, Finance (HRM-I) Dept, Dt.27.07.2015.

8. **NOTE ON UTILISING EDIT OPTION BY CANDIDATES:**
The candidates should note that they have to wait for edit option; and to follow the TSPSC website regularly and to utilize the opportunity when this facility of edit option is given to the candidates. The TSPSC will not interfere in the matter and will not make any corrections in this regard, even if any representation is made by the candidates. If the edit option facility is not utilized by the candidates, the TSPSC is not responsible and the data already available is treated as final. No correspondence will be entertained in this matter.

9. **DISPLAY OF MARKS AFTER DECLARATION OF RESULTS:**
Total Marks secured by the candidates in Written Examination and Oral Test (Interview) will be displayed on the TSPSC website after the declaration of final results. Till finalization of selections, marks of Written Examination will not be displayed / communicated to the candidates under any circumstances. **However, IRL will be displayed immediately after Publication of results.**

The following certificates must be kept ready by the candidates for the purpose of verification.
   i). Aadhar Card.
   ii). Proof of Educational Qualifications.
   iii). Date of Birth Certificate / S.S.C
   iv). School Study Certificate
   v). Declaration by the Unemployed (For claiming exam fee exemption)
   vi). No Objection Certificate from Employer (if anywhere employed)

The following Certificates should be obtained from Govt. of Telangana State in prescribed proforma for the purpose of verification.

   vii). Community Certificate (Issued in the name of candidate as S/o **OR** D/o)
   viii) Non-Creamy Layer Certificate as per Form- VIIB / Creamy Layer Certificate as per Form-VIIC vide Memo. No. 3009/BCW/OP/2001 Government of Telangana BC welfare Department Dt.18/12/2015.(Certificate issued in the name of candidate as S/o **OR** D/o)
   ix) Certificate of Residence / Nativity (where the Candidates not studied in School / Private Study)

The following Certificates should be obtained from Competent Medical authority for the purpose of verification. (Whichever is applicable)

   x) Medical Certificate for the Blind
   xi) Certificate of Hearing Disability and Hearing Assessment
   xii) Medical Certificate in respect of Orthopedically Handicapped Candidates

PARA-V:- IMPORTANT LEGAL PROVISIONS GOVERNING THE RECRUITMENT PROCESS:
1. **Vacancies**: The recruitment will be made to the vacancies notified before the examination only. There shall be no waiting list as per G.O. Ms. No. 81 General Administration (Ser.A) Department, Dated 22/02/1997. If additional vacancies are reported by the Government an addendum to that effect will be issued.
2. **Recruitments:-** The Recruitment will be processed as per this Notification and also as per the Rules and Instructions issued by the Government and also as decided by the Commission from time to time in terms of respective Special Rules/Adhoc Rules governing the Recruitment and B.P.No.16 Administrative Wing, Dt. 30/01/1992 read with B.P. No. 134/4434 Administrative Wing Dt. 21/09/2011, Circular Resolution No. 472 and as per Government orders issued from time to time, and other related G.Os, Rules etc., applicable in this regard for appointment in Board Service Regulations.
3. **Rules**: All are informed that the various conditions and criterion prescribed herein are governed by the General Rules of existing State and Subordinate Service Rules, read with the relevant Special Rules applicable to any particular service in the departments. Any guidelines or clarification is based on the said Rules, and, in case of any necessity, any matter will be processed as per the relevant General and Special Rules in force.
   Note:
   As per Government letter No.8324/Ser.A/A1/2018, GA(Ser.A), Dept., Dt: 15/10/2018, **"Rule 6(A)"** of Commission's Rules of Procedures has been deleted and the same was published in **EXTRAORDINARY OF THE TELANGANA GAZETTE,** December 28,2018 according to which no Relinquishments will be sought from the candidates
4. **Constitutional Provisions:-** The Commission is empowered under the provisions of Article 315 and 320 of the Constitution of India read with relevant laws, rules, regulations and executive instructions and all other enabling legal provisions in this regard to conduct examination for appointment to the posts notified herein, duly following the principle of order of merit as per **Rule 3** of the TSPSC Rules of procedure read with reference to relevant statutory provisions and ensuring that the whole recruitment and selection process is carried out with utmost regard to maintain secrecy and confidentiality so as to ensure that the principle of merit is followed. A candidate shall be disqualified for appointment, if he himself / she herself or through relations or friends or any others has canvassed or