



Government of Jharkhand  
Urban Development & Housing Department  
Directorate of Municipal Administration

Advertisement No. 02 / न०प्र०नि० / NULM-नया नियुक्ति / 05 / 2018-1022 / Ranchi/Dated: 25/8/2020

**Recruitment Notice**

**Various Positions for Recruitment on Contractual Basis under Deendayal Anthoydaya Yojana- National Urban Livelihood Mission (DAY-NULM)**

Applications are invited from the eligible candidates to fill following positions in the **State Mission Management Unit (SMMU)** and **City Mission Management Unit (CMMU)**, constituted under the Directorate of Municipal Administration, Urban Development & Housing Department, Project Building, Dhurwa, Ranchi as per provisions of Ministry of Housing and Urban Affairs (MoHUA), Govt. of India on contractual basis for implementation of Deendayal Anthoydaya Yojana- National Urban Livelihood Mission (DAY-NULM) in Jharkhand:

S.No.	Name of Post	Total No. of Posts	Category					Monthly Consolidated Remuneration
			UR	ST	SC	BC-I	BC-II	
1	State Mission Manager-HR & Capacity Building	1	1	0	0	0	0	Rs. 65,000/- to Rs.75,000/-
2	City Mission Manager- Social Development & Infrastructure	8	6	2	0	0	0	Rs. 50,000/- to Rs. 60,000/-
3	City Mission Manager- Skills & livelihoodsl	6	1	2	1	1	1	
4	City Mission Manager – Financial Inclusion & Micro Enterprises	3	1	1	0	1	0	
5	City Mission Manager – MIS &ME	3	1	1	0	1	0	Rs. 10,000/-
6	Community Organiser (CO)	33	14	13	4	0	2	

\* No. of vacancies may increase or decrease, subject to requirement

- Due to unavoidable circumstances the previous recruitment vide: Advertisement No. 02 / न०प्र०नि० / NULM-नया नियुक्ति / 05 / 2018-1342 / Dated:30.05.2019 has been cancelled. A separate notice will be issued/published via website/local newspaper for reimbursement of the Application Fees paid by the applicants for it.
- The engagement of professionals will be purely on contractual basis. Details on Terms of Reference (ToR) and General Terms & Conditions of engagement, required qualification, and experience for the respective position and other details may be viewed and downloaded from the website- [www.udhd.jharkhand.gov.in](http://www.udhd.jharkhand.gov.in) or <http://recruitment.jharkhand.gov.in>.
- Application form (attached) as prescribed in the website should be strictly applied online through <http://recruitment.jharkhand.gov.in> or any other portal/website will be informed via local newspaper.
- Applicant must apply the online application along with scanned copy of the proof of age, educational qualifications, work experience, key competencies (if any), caste certificates, residential certificates etc. is to be attached compulsorily.
- A non-refundable fees of Rs. 1100/- (Rupees One thousand one hundred only) for the post S. No.-1 to S. No.-5 is to be paid and Rs. 500/- (Rupees five hundred only) for the post S. No. 6 is to be paid through online Payment Gateway only.

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7. The application form made available by **offline/postal/hand/ any other mode** except above shall **not be entertained and summarisely rejected.**
8. The dates for applying online application is from 26<sup>th</sup> August' 2020 to 9<sup>th</sup> September'2020 till 5:00 pm.

Sd/-

Director  
Director Municipal Administration  
Urban Development & Housing Department

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**Terms of Reference (ToR) for City Mission Manager Unit (CMMU) Positions under DAY-NULM**

**Scope of work:**

The person selected for these positions will assist the City Project Officer, CMMU in operationalizing the respective components of NULM at the city level. The position is a contractual engagement, initially for a period of two years which may consist of probation for a period of six months from the date of joining. Renewal of contract may be done after two years based on performance appraisal. The incumbent will directly report to the City Project Officer, CMMU. The person should have good command on writing and speaking both English and the regional language.

**Educational Qualifications, Experience and Competencies:**

S.N	Position	Education and Experience Particulars	Competencies	Remuneration per month
1.	State Mission Manager- HR & Capacity Building	Two year full time Post Graduate Diploma in Management/ MBA or Masters in any other relevant discipline with 5 years of experience or Graduate from government recognized institutes with 8 years of experience in staff recruitment, training and capacity building, work with state level projects.	The person should have, in addition to the above mentioned competencies, acknowledged capabilities in client management; excellent negotiation skills; ability to handle large scale recruitment; developing a theme based capacity building strategy and modules etc.	Rs. 65,000/- to Rs.75,000/-
2.	City Mission Manager -Social Development & Infrastructure	Two year full time Post Graduate Diploma in Management/ MBA or Masters in any other relevant discipline with 5 years of experience or Graduate from government recognized institutes with 6 years of experience in social Development work with poverty reduction programmes.	The person should be Proficient with MS office; strong analytical skills; Experience of Working with government institutions will be given preference.	Rs. 50,000/- to Rs.60,000/-
3.	City Mission Manager -Skills and Livelihoods	Two year full time Post Graduate Diploma in Management/ MBA or Masters in any other relevant discipline with 5 years of experience or Graduate from government recognized institutes with 6 years of experience in implementation of skill training and placement programmes.	The person should be Proficient with MS Office; strong analytical skill; Experience of working with government institutions will be given preference.	Rs. 50,000/- to Rs.60,000/-
4.	City Mission Manager - Financial Inclusion & Micro Enterprises	Two year full time Post Graduate Diploma in Management/ MBA or Masters in any other relevant discipline with 5 years of experience or Graduate from government recognized institutes with 6 years of experience in dealing with credit linkages, social security and/or micro enterprises promotion in poverty reduction programmes/ financial institutions.	The person should be Proficient with MS office; strong analytical skills; Experience of working with government institutions will be given preference.	Rs. 50,000/- to Rs. 60,000/-

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5.	Manager – MIS & ME	Two year full time Post Graduate diploma / Masters in Computer Science, M.Sc. (computer science), B.Tech (computer science) or MCA from government recognized institute/ university with at least 3 years of experience in designing and implementation of MIS and ME for large development projects, preferably poverty reduction project.	The person should have, in addition to the above mentioned competencies, very good documentation skills and should be very good at preparation of reports; Proficient with Project Management software; Database Management systems; website development and management.	Rs. 50,000/- to Rs. 60,000/-
6.	Community Organiser (CO)	Intermediate (10+2) in any discipline. Candidates should have at least 5 years of experience in working with community on social development.	The person should be Proficient with MS office (Word, Excel, power point etc.	Rs. 10,000/-

### Key Responsibility Areas:-

#### State Mission Manager – HR & Capacity Building

- i. Ensure that city adheres to the guidelines prescribed by DAY-NULM.
- ii. Prepare work plan for implementation of CB&T component in the State.
- iii. Responsible for the CB&T targets of the state.
- iv. Ensure CMMU structures are established and staffed across all cities in the state.
- v. Identifying technical and capacity building resources agencies, regular interface with them and engage them for building the capabilities of the stakeholders of DAY-NULM.
- vi. Responsible for providing need based Technical Assistance to the City Mission management Units.
- vii. Support the resource agencies in capability building/ sensitization of CMMUs within or across the states. S/he will also oversee the development of capacity building modules, arranging cross learning workshops related to KRAs as and when required.
- viii. Arranging for appropriate linkages with relevant agencies/departments in order to strengthen the capacities of the staff and other stakeholders of DAY-NULM.
- ix. Reporting against KRAs.
- x. Work closely with other State Mission Managers at the state level for successful implementation of DAY-NULM.
- xi. Perform any other related tasks assigned by the State Mission Director, SULM.

#### City Mission Manager – Social Development & Infrastructure

- xii. Ensure that city adheres to the guidelines prescribed by NULM.
- xiii. Develop work plan for implementation of Social mobilisation component for the city.
- xiv. Responsible for the SM&ID, USVs & SUH targets of the city with respect to community mobilisation, SHGs, Federations, Revolving Fund, CLCs, Vendor development plan, Vendor Markets development and Shelters for Urban homeless etc.
- xv. Ensure the SHGs, ALF and CLF structures are established in the city.
- xvi. Responsible for providing need based Technical Assistance to Community Organisers (COs).
- xvii. Arranging for appropriate linkages with relevant agencies/departments and integrate Social mobilisation agenda in implementing of DAY-NULM.
- xviii. Ensure reporting of the Social mobilisation and institution Development component.
- xix. Work closely with other Managers at the city level for successful implementation of DAY-NULM.
- xx. Perform any other related tasks assigned by the City Project Officer, CMMU.

#### City Mission Manager – Skills and Livelihoods

- i. Ensure that the city adhere to the EST & P guidelines prescribed by DAY-NULM.
- ii. Prepare work plan for EST & P agenda for the city.
- iii. Responsible for the EST & P targets of the city.
- iv. Ensure Identification of Skill Training Providers (STPs) at the city level and monitoring the performance quality of the STPs and other agencies involved.
- v. Responsible for providing need based Technical assistance to COs.

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- vi. Ensure linkages with industry associations, skill development mission, sector skill councils, line departments, resource institutes, and other relevant agencies.
- vii. Ensure reporting against KRAs.
- viii. Work closely with other Managers at the city level for successful implementation of DAY-NULM.
- ix. Perform any other related tasks assigned by the City Project Officer, CMMU.

#### City Mission Manager - Financial Inclusion and Micro Enterprises

- i. Ensure that the city adhere to the guidelines prescribed by DAY-NULM.
- ii. Prepare work plan for Universal Financial Inclusion (UFI) and Self Employment Programme (SEP) agenda for the city.
- iii. Responsible for UFI & SEP targets of the city.
- iv. Ensure the bank linkages for SHGs and its members at the city level.
- v. Facilitate access to credit for micro enterprises set up by the urban poor at the city level.
- vi. Responsible for providing need based Technical Assistance to COs.
- vii. Arranging for appropriate linkages with relevant agencies/departments and integrate Universal Financial Inclusion and Self-employment programme agenda in implementing of - DAY-NULM.
- viii. Ensure reporting against KRAs
- ix. Work closely with other Managers at the city level for successful implementation of NULM
- xxi. Perform any other related tasks assigned by the City Project Officer, CMMU.

#### City Mission Manager - MIS & ME

- i. Prepare work plan for monitoring of the components of DAY-NULM.
- ii. Responsible for the ensuring proper implementation of MIS at the city level, compilation of information at the city level and submission of the same to the state.
- iii. Undertake real time monitoring of the scheme at the city level.
- v. Responsible for timely submission of information to state.
- vi. Responsible for providing need based Technical Assistance to COs.
- vii. Adhere to all monitoring and reporting systems like baseline study, MPRs, Process documentation etc. at city level.
- viii. Work closely with other Managers at the city level for successful monitoring of DAY-NULM.
- ix. Perform any other related tasks assigned by the City Project Officer, CMMU.

#### Terms of Reference (ToR) for Community Organiser (CO) under DAY-NULM

##### **Scope of work:**

The person selected for this position will cover least at least 3000 urban poor families at the city level. S/he will interact and will have direct interface with the urban poor and assist them in accessing all the benefits of DAY-NULM. The position is a contractual engagement, initially for a period of two years. Renewal of contract may be done after two years based on performance appraisal. The incumbent will report to the City Project Officer, CMMU or any other officer assigned by him. The person should have good command on writing and speaking both English and the regional language.

##### **Key Responsibility Areas**

#### Community Organiser (CO)

- i. Ensure that the social mobilisation of urban poor in his or her operational area - directly or through Resource Organisations (ROs).
- ii. Facilitate community in forming into groups/federations.

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- iii. Facilitate implementation of various programmes/aspects related to NULM in his/her operational area.
- iv. Develop community level comprehensive database on infrastructure, assets and social aspects, update the database periodically.
- v. Support and strengthen SHGs and their federations including the SHGs of disabled persons in accessing convergent services.
- vi. Promote SHG-Bank linkage.
- vii. Establish liaison with government departments for convergence.
- viii. Assist in surveys related to DAY-NULM.
- ix. Support implementation of development works like community contracts, O&M of community assets, etc.
- x. Document the working of good practices.
- xi. Organize and attend community level meetings trainings, as per the need.
- x. Submit periodic reports as necessary.
- xi. Any other tasks/ duties as assigned from time to time by the CPO.

### **General Instruction:**

1. No traveling allowance etc. will be admissible to the candidates for appearing in written exam/ interview.
2. The date, time and venue of written test/practical test/skill test/ interview will be decided by the department at its administrative convenience and then will be intimated to the concerned candidates.
3. The department/Directorate reserves the right to modify and/or change the number of vacancies without assigning any reason whatsoever. Additional vacant positions in equivalent/comparable posts may also be filled through this announcement.
4. Information regarding any subsequent modification/ alteration/ addition/ deletion made in the provisions of this notice will be given to the candidates during the interview or earlier, as far as possible.
5. The list of shortlisted candidates will be uploaded on the website - [www.udhd.jharkhand.gov.in](http://www.udhd.jharkhand.gov.in) / <http://recruitment.jharkhand.gov.in> under the notice section. The shortlisted candidates would have to appear in Ranchi for further process of recruitment on the date and time communicated to them through email/mobile only provided in the application form and they have to bear the cost of transport and logistics etc.
6. Last Date for submission of Application is 9<sup>th</sup> September 2020 till 05:00PM.
7. Any dispute arising out of, or connected with this contract appointment on different vacant post conducted by Directorate of Municipal Administration, Department of Urban Development & Housing, Govt. of Jharkhand shall be resolved by the Director, Directorate of Municipal Administration, Urban Development & Housing Department, Govt. of Jharkhand, whose decision shall be final and binding upon all the parties.
8. Candidates after final selection may have to undergo training programme. During the training if a candidate is found unfit for the post, s/he shall be removed & wait-listed candidates shall be replaced after due verification.

### **General Information, Terms & Conditions:**

1. The positions are purely contractual in nature and co- terminus with the project.
2. The total number of vacancies as indicated above will be filled up as per the requirement strictly in accordance with merit. The number of vacancies may increase or decrease, subject to requirement.
3. The candidate must be citizen of India.
4. Age limit of candidate is below 60 years at the time of joining.
5. All successfully recruited candidates will have to undergo probation for a period of 6 months from the date of joining. If the performance is not satisfactory during the probation period, concerned competent authority may take suitable action, including termination of the services of the successful candidates by giving a notice period of at least three month.
6. Resolution No.-4684/Dated-21.07.2017 of Urban Development & Housing Department; Govt. of Jharkhand will be applicable on all candidates for the purpose of appointment.

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7. As per the above said resolution, terminated employees from Urban Development & Housing dept. will not be eligible for the selection process.
8. The contractual engagement shall not confer any right or claim of extension/absorption in the Urban Local Body under the Urban Development & Housing Department, Govt. of Jharkhand.
9. The department/Directorate reserves the right to cancel/postpone the appointment wholly or partly if so required.
10. The successful candidates will have to sign a contractual agreement in the format prescribed by the
11. Directorate, Municipal Administration as per DAY-NULM guidelines and for this e-stamp paper of Rs. 100/- for indemnity bond is to be submitted after on the joining day.
12. The successful candidates will have to submit an affidavit that after completion of the project their candidature will terminate automatically.
13. The contract shall not confer any right or claim of extension/absorption in the department.
14. The contract shall be effective from the date of actual contractual engagement.
15. All successfully recruited Technical experts may be given an initial contract for a period of 2 years.

### **How to Apply:**

1. Candidates will find the whole advertisement at bottom left side as ***Latest Recruitments*** of the <http://recruitment.jharkhand.gov.in>.
2. Candidates has to register herself/himself on recruitment portal using ***Register*** tab on the Home page of <http://recruitment.jharkhand.gov.in>. For which the whole process flow has been attached as ***Annexure-I***.
3. During applying online process applicant has to pay a non-refundable fees of Rs. 1100/- (Rupees One thousand one hundred only) for the post S. No.-1 to S. No.-5 is to be paid and Rs. 500/- (Rupees five hundred only) for the post S. No. 6 is to be paid through online Payment Gateway only.
4. After successful online payment candidate will get payment receipt and his/her application process will be completed. Candidate should keep safely his/her Applicant Req. ID and password.
5. For any difficulty send e-mail on [jharkhand.recruitment@rediffmail.com](mailto:jharkhand.recruitment@rediffmail.com) at least last day before closure of application deadline i.e. 9<sup>nd</sup> September' 2020 till 05:00PM.

Sd/-

**Director**

Directorate Municipal Administration,  
Urban Development & Housing Department.

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# APPLICATION FORM

Paste Recent  
Passport Size  
Photograph

Position Applied For: \_\_\_\_\_

## 1. PERSONAL DETAILS

<b>Name of the Candidate</b>	_____ (First Name)	_____ (Surname)
<b>Father's Name</b>	_____	_____
<b>Mother's Name</b>	_____	_____
<b>Address:</b>	<u>Permanent</u>	<u>Present</u>
<b>Mobile/Phone No.</b>	_____	
<b>Telephone-Residence</b>	_____	
<b>Telephone-Office</b>	_____	
<b>Email Id.</b>	_____	
<b>Date Of Birth: (DD/MM/YY)</b>	_____	
<b>Category: (ST/SC/General/EBCI/BCII)</b>	_____	
<b>Sex: (Male/Female)</b>	_____	

## 2. EDUCATION QUALIFICATION (Recent First)

Qualification	University/Institution	Main Subjects	Completion Year	Division/Grade	Marks %

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### 3. EMPLOYMENT/WORK EXPERIENCE DETAILS

Name & Address of Employer	Designation	Duration		Experience		Brief Description of Responsibilities	Name & Designation of Reporting Authority
		From	To	Years	Months		
<b>Total Experience</b>							

### 4. ADDITIONAL EDUCATIONAL QUALIFICATION

Course Name	Duration	Institution	Course Details	Marks obtained

### 5. KEY COMPETENCIES/SKILLS/TECHNICAL SKILLS

S.No.	Computer Skills	Detail
	<b>Other Skills</b> relevant to the applied post	
	<b>Competencies</b> relevant to the applied post	

**6. REFERENCE (Two Persons To Whom You Have Professionally Reported)**

Reference 1 (Name, Official Address, Phone & Email)	Reference 2 (Name, Official Address, Phone & Email)


**7. DECLARATION**

I do hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/ appointment may be cancelled/ terminated without any notice.

Date:

Place:

**(Signature of the Applicant)**





# Web Application (Recruitment Portal)

# Jharkhand Agency for Promotion of Information Technology

Government of Jharkhand

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## Recruitment Portal

This portal is use to provide online and paperless, transparent recruitment process and also saves time and money.It attract and empower an increasing number of applicants to apply and build positive impression of recruitment process.It also helps to recruit best candidate for organization.

## Address

<https://recruitment.jharkhand.gov.in/>

## Overview

### **General instructions for Application : -**

#### **Step-1: Registration**

- Navigate the website link (<https://recruitment.jharkhand.gov.in/>)
- Now, click on “Register” for Registration.
- Then your registration id is displayed on the screen and your password is the mobile number which you have submitted.

#### **Step-2: Fill all the mandatory details**

- Now, you have to login. Go to the Personal Details option then add new option and fill your basic details such as name, father’s name, mother’s name, gender etc.
- After filling all details, click on “Save” button.
- Fill your Academic details & click on Save Button.
- Fill your Experience details & click on Save Button.
- Fill your Technical details & click on Save Button.

#### **Step-3: Upload Scanned Images**

- Click Upload Documents for the submission of necessary documents.

#### **Step-4: Recruitment Details**

- After submitting all details, Click on Recruitment list.
- Choose a recruitment by clicking View option.
- After Proceed, fill the data and Apply .
- Make payment.

#### **Step-5: Printout of Application Form**

- Preview your application on View Application option and click on “print image” button.
- Take the printout of the completely filled application form.
- Take extra printouts of it and keep it for future references.

**In case you encounter any difficulties in filling/submitted the form please contact us at the email ID:**

[jharkhand.recruitment@rediffmail.com](mailto:jharkhand.recruitment@rediffmail.com)



# Jharkhand Agency for Promotion of Information Technology

Government of Jharkhand

Archive Portal | jharkhandrecruitment@rediffmail.com | IP Phone 12269



Home

Register

Login

Contact Us

## JAP-IT Recruitment Portal

Online Recruitment / Jobs portal for posting of job openings, receive resumes, search registered job seekers, shortlist, tests.

Online Applications are invited from eligible candidates for the post of the candidate on successful payment will be redirected to JAP-IT Recruitment web portal .

### ABOUT US

#### Welcome to JAP-IT Recruitment Portal

Jharkhand Agency for Promotion of Information Technology (JAP-IT) was conceptualized to accelerate the growth of information Technology in Jharkhand and implement the policies of the State Govt. in the area of IT.

The broad objectives were to provide IT inputs to Governments Departments, Agencies and to assist them in computerization and networking, to co-ordinate with investors and industry, trade organizations and financial institutions in public and private sector. With above objectives, JAP-IT geared up for implementing the projects assigned to them and succeeded in disseminating the strides made by DOIT, Jharkhand through participation in various exhibitions, seminars etc among the leading IT players of the country and thereby attracting them in the state of Jharkhand.

### General Instructions for Application :-

#### Step:- Registration

- Navigate the website link (<http://recruitment.jharkhand.gov.in>)
- Now, click on "Register" for Registration.
- Then your registration id is displayed on the screen and your password is the mobile number which you are provided.
- Now, click on "Login" for login.

### LATEST

#### Recruitments

\*Fee is not refundable

\*Register and Login to Apply

📄 Cancellation of PMMVY

- सरकारक गृह रक्षा यांत्रिकी इकाईकाम मे गृह रक्षका के ऑनलाईन आवेदन आमंत्रित (आवेदन की तारीख 30 जनवरी 2020 तक बढ़ा दी गई है)। 372 kb | Last date : 31/07/2020

### LATEST

#### Results



57368

Registered Candidates



8

Recruitment Posted



24008

Candidates Applied



0

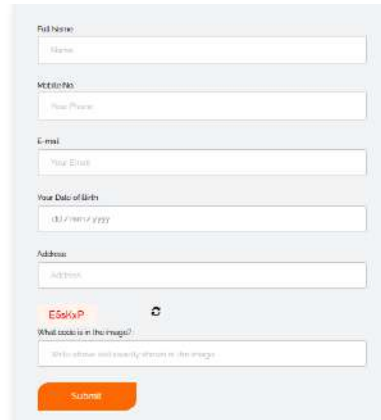
Selected Candidates

# Jharkhand Agency for Promotion of Information Technology

Government of Jharkhand

## Register

Click Register and fill details for first time user.

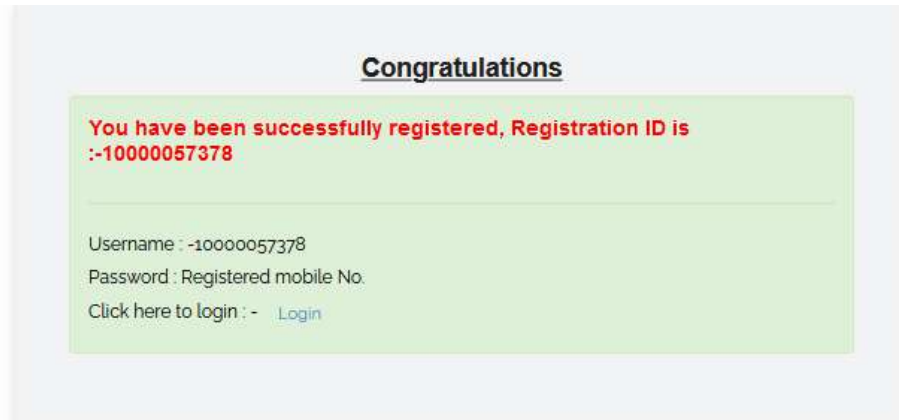


The registration form contains the following fields and elements:

- Full Name:** A text input field with a placeholder "Name".
- Mobile No.:** A text input field with a placeholder "Your Phone".
- E-mail:** A text input field with a placeholder "Your Email".
- Your Date of Birth:** A date selection field with a placeholder "dd/mm/yyyy".
- Address:** A text input field with a placeholder "Address".
- ES&VP:** A small red logo.
- What looks is in the image?:** A text input field with a placeholder "What should you know/remember in the image?".
- Submit:** An orange button.

## Login Id & Password

Login id is auto generated and password is mobile number entered. After login candidate may change password.





# Jharkhand Agency for Promotion of Information Technology

Government of Jharkhand

## Login


Login using valid credentials provided.

### Login

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Reg. No./Userid :

Password :

gAar4N      

What code is in the image? :

[Forgot Password?](#)

[Not a member as yet? Register Now](#)

# Jharkhand Agency for Promotion of Information Technology

Government of Jharkhand


## Applicant Dashboard

### Personal Details

#### Recruitment Portal

- Home
- Personal Details**
- Academic Details
- Experience
- Technical Details
- Physical Details
- Upload Documents
- Recruitment List
- Applied List

#### Personal Details

Welcome 1000023353! 

[Back](#) [Home](#)

Full Name *	<input type="text"/>	Father's Name *	<input type="text"/>
Mother's Name *	<input type="text"/>	Gender *	<input type="text" value="Select"/>
Category *	<input type="text" value="Select"/>	Religion *	<input type="text" value="Select"/>
Marital Status *	<input type="text" value="Select"/>		
Correspondence Address			
Village/Town *	<input type="text"/>	Post Office *	<input type="text"/>
Panchayat	<input type="text"/>	Block *	<input type="text"/>
Police Station *	<input type="text"/>	Pincode *	<input type="text"/>
State *	<input type="text" value="Select"/>	District *	<input type="text" value="Select"/>
Address *	<input type="text" value="Enter Address here"/>		
Permanent Address			
Village/Town *	<input type="text"/>	Post Office *	<input type="text"/>
Panchayat	<input type="text"/>	Block *	<input type="text"/>
Police Station *	<input type="text"/>	Pincode *	<input type="text"/>
State *	<input type="text" value="Select"/>	District *	<input type="text" value="Select"/>
Address *	<input type="text" value="Enter Address here"/>		

[Save](#)



# Jharkhand Agency for Promotion of Information Technology

Government of Jharkhand


## Academic Details

Fill academic details.

### Recruitment Portal

- Home
- Personal Details
- Academic Details
- Experience
- Technical Details
- Physical Details
- Upload Documents
- Recruitment List
- Applied List

#### Add Academic Details

Welcome 10000233531 

[Back](#) [Home](#)

Degree/Course *	Select
Passing Year *	
Board/University *	
Division/Class *	
Total Marks *	Please enter total marks as integer
Marks Obtained *	Please enter marks obtained upto two decimal place, ex: 75.00, 80.25
Percentage of Marks	Please enter percentage of marks
Remarks (if any)	Enter remarks

[Save](#)


## Experience

Fill experience data.

### Recruitment Portal

- Home
- Personal Details
- Academic Details
- Experience
- Technical Details
- Physical Details
- Upload Documents
- Recruitment List
- Applied List

#### Add Experience Details

Welcome 10000233531 

[Back](#) [Home](#)

Organization Name *	
Designation *	
From Date *	dd / mm / yyyy
To Date *	dd / mm / yyyy
Job Nature *	Select
Task/Responsibilities assigned	
Remarks	

[Save](#)

# Jharkhand Agency for Promotion of Information Technology

Government of Jharkhand

## Upload Documents

### Upload Scanned Images

- Click Upload Documents for the submission of necessary documents.

### Recruitment Portal

- Home
- Personal Details
- Academic Details
- Experience
- Technical Details
- Physical Details
- Upload Documents**
- Recruitment List
- Applied List

## Upload Documents

Welcome 10000233531

[Back](#) [Home](#)

- Only .jpeg, .jpg and .pdf file is allowed
- In case of multiple experience and educational certificates, merge them in single pdf and upload respectively.
- File size must not exceed 15 MB
- Other achievements/awards, Other Relevant Documents, Physical disability certificate are optional documents

Document Type	Document No.	Upload File	Action
Identity Proof (Aadhar Card)	1234	File Uploaded Successfully !	<a href="#">View</a> <a href="#">Download</a> <a href="#">Delete</a>
Caste Certificate	3444	File Uploaded Successfully !	<a href="#">View</a> <a href="#">Download</a> <a href="#">Delete</a>
Residential Certificate	321	File Uploaded Successfully !	<a href="#">View</a> <a href="#">Download</a> <a href="#">Delete</a>
Photograph		File Uploaded Successfully !	<a href="#">View</a> <a href="#">Download</a> <a href="#">Delete</a>
Signature		File Uploaded Successfully !	<a href="#">View</a> <a href="#">Download</a> <a href="#">Delete</a>
Educational Qualification		File Uploaded Successfully !	<a href="#">View</a> <a href="#">Download</a> <a href="#">Delete</a>
Experience		<input type="text" value="Browse..."/> No file selected.	<a href="#">Upload</a>
Other achievements/awards		<input type="text" value="Browse..."/> No file selected.	<a href="#">Upload</a>
Other Relevant Documents		<input type="text" value="Browse..."/> No file selected.	<a href="#">Upload</a>
Physical Disability Certificate	<input type="text"/>	<input type="text" value="Browse..."/> No file selected.	<a href="#">Upload</a>

## Recruitment

### Recruitment Details

- After submitting all details, Click on Recruitment list.

### Recruitment Portal

- Home
- Personal Details
- Academic Details
- Experience
- Technical Details
- Physical Details
- Upload Documents
- Recruitment List**
- Applied List

## Recruitment List

Welcome 10000233531

[Back](#) [Home](#)

Reference No.  [Search](#)

Serial No.	Department Name	Reference No.	Title	Reference Date	Action
1	Home, Jail & Disaster Management Department	01/2019	झारखण्ड गृह रक्षा पालिनी हजारीबाग में गृह रक्षकों के ऑनलाईन आवेदन आमंत्रण (आवेदन की तारीख 30 जनवरी 2020 तक बढ़ा दी गई है )	2019-08-18	<a href="#">Download</a> <a href="#">Apply</a>



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## Select Post

Select Post & Apply.

### Recruitment Portal

- Home
- Personal Details
- Academic Details
- Experience
- Technical Details
- Physical Details
- Upload Documents
- Recruitment List
- Applied List

#### Apply

Welcome 100000233531

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<b>Title</b>	झारखण्ड गृह रक्षा पहिली हजारीबाग म े गृह रक्षकों े का ऑनलाईन आवेदन आमंत्रन (आवेदन की तारीख 30 जनवरी 2020 तक बढ़ा दी गई है)	<b>Post</b>	Select Post
<b>Reference No.</b>	01/2019	<b>Reference Date</b>	18/08/2019
<b>Category</b>	GEN		

Understand and accept the terms and conditions.

[Apply](#)

## Payment

Click on pay button for payment.

### Recruitment Portal

- Home
- Personal Details
- Academic Details
- Experience
- Technical Details
- Physical Details
- Upload Documents
- Recruitment List
- Applied List

#### Applied List

Welcome 100000233531

[Back](#) [Home](#)

Reference No.  [Search](#)

Sl. No.	Department	Reference No.	Title	Post	Reference Date	Action
1	Home, Jail & Disaster Management Department	01/2019	झारखण्ड गृह रक्षा पहिली हजारीबाग म े गृह रक्षकों े का ऑनलाईन आवेदन आमंत्रन (आवेदन की तारीख 30 जनवरी 2020 तक बढ़ा दी गई है)	Home Guard (Urban)	2019-08-18	<a href="#">Pay</a>

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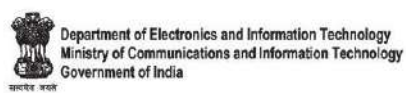
Government of Jharkhand

## Payment Gateway

Visa, Master and American express credit card is accepted.

Rupay Debit card is accepted.

Internet banking.



The screenshot displays a payment gateway interface with the following elements:

- Navigation Menu:** Credit Card (selected), Debit Card, Internet Banking.
- Payment Method:** Pay by Credit Card (selected), Pay by AmEx ezeClick.
- Logos:** VISA, Mastercard, and RuPay logos.
- Input Fields:**
  - Card Number:** Enter card number (with a card icon).
  - Expiration Date:** Month, Year, and CVV/CVC fields.
  - Card Holder Name:** Enter card holder name.
- Merchant Information:** Merchant Name: JAP - IT; Payment Amount: ₹ 200.00.
- Promotional Banner:** Earn 5 Membership Rewards<sup>®</sup> points on every ₹100 you spend on utilities. (T&Cs apply)
- Disclaimer:** Please note: If your credit or debit card has not been used for ecommerce transactions, it will be blocked by your bank for all online transactions as per RBI notification effective March 16, 2020. In case your transaction is failing, please contact your card issuing bank to enable your card for online transactions.
- System Message:** Activate Windows. Go to Settings to activate Windows.



# Jharkhand Agency for Promotion of Information Technology

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## Application Submitted

After successful payment, application gets submitted and machine generated confirmation email sent to candidate.

### Recruitment Portal

- Home
- Personal Details
- Academic Details
- Experience
- Technical Details
- Physical Details
- Upload Documents
- Recruitment List
- Applied List

#### Applicant Full Details

Welcome 10000023353!

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Registration No.	10000023353
Name	Amit kumar
Application No.	RARD0121000000000301012020025407679
Department	Home, Jail & Disaster Management Department
Advertisement no	01/2019
Post Name	Home Guard (Urban)
Category	GEN
Payment Amount	200.00
Payment Status	Successful

[Close](#)